

MEETING MINUTES

Name of Foundations: Southwest Charter Foundation, Inc.

Board Meeting: **April 23, 2025**

Schools and Principals:

Bonita Springs Charter School - Carroll	Lakewood Ranch Preparatory Academy -Cendan
Collier Charter Academy - Thompson	Manatee Charter School - Anda
Gateway Charter School – Wade/Jenson	Mid-Cape Global Academy – Lemos
Six Mile Charter Academy - Laine	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 23, 2025	1:30PM EST	2:13PM EST	June 26, 2025	12:30PM	R. Weaver/ L. Peake
Meeting Location: At Each School Above					
Attended by:					
Board Members: Tom Wheeler, Vice Chair and Secretary Paul Sallarulo, Treasurer Dennis Clark Billie Miller, Director Pat Smith, Director Absent: Ken Haiko, Chairman		Other Attendees: Principals and Parent Facilitators at above listed schools (or their designees) Dr. Eddie Ruiz, State Superintendent of Florida Rachel Windler-Freitag, Area 2 Deputy Director Nirvani Ramnath Area 3 Deputy Director Rita Weaver, Sr. Director of Board Governance, CSUSA Leah Peake, Board Governance Manager			

CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 1:30 PM EST with a Call to Order by Vice-Chairman Tom Wheeler. Roll call was taken, and quorum established. The Vice-Chair asked the Treasurer, Paul Sallarulo to run the meeting.

I. PUBLIC COMMENTS

Board Treasurer, Paul Sallarulo called for public comments. There were no public comments.

II. ANNUAL MEETING

Election of Officers

- The board reviewed the current slate of officers for Southwest Charter Foundation, Inc.

MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to approve the following slate of officers: Ken Haiko as Board Chair, Tom Wheeler, Vice-Chairman and Secretary Paul Sallarulo, Treasurer for Southwest Charter Foundation, Inc. The motion was approved unanimously. (5-0,1 absent)

Appointment of Directors

- The board reviewed the current slate of directors for Southwest Charter Foundation, Inc.

MOTION: Motion was made by Dennis Clark and seconded by Billie Miller to retain the current slate of directors in good standing: Dennis Clark, Billie Miller, and Pat Smith as Board Members for Southwest Charter Foundation, Inc.. The motion was approved unanimously.

Conflict of Interest

- The board reviewed the current conflict of interest form for Southwest Charter Foundation, Inc.

MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to approve the Conflict-of-Interest Form for Southwest Charter Foundation, Inc. The motion was approved unanimously.

Board Book

- The board reviewed the Southwest Charter Foundation, Inc.

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to ratify Southwest Charter Foundation, Inc. Board Book, as presented. The motion was approved unanimously.

Committee Appointments

1. Governance – Paul Sallarulo, Levi Williams, and Facilitator, Rita Weaver
2. Education – Billie Miller
3. Finance – Paul Sallarulo and Dennis Clark
4. Community Outreach – Pat Smith
5. Safety and Security – Tom Wheeler

MOTION: Motion was made by Pat Smith and seconded by Billie Miller to approve the Committee Appointments for Southwest Charter Foundation, Inc. Board Book, as presented. The motion was approved unanimously.

III. COMMITTEE REPORTS – None

IV. FINANCIALS - None

V. OLD BUSINESS

Manatee Charter Application Review

- The board review the charter application for Manatee county presented by Mrs. Weaver.

MOTION: Motion was made by Dennis Clark and seconded by Billie Miller to approve the Manatee Charter renewal for Southwest Charter Foundation, Inc. as presented. The motion was approved unanimously.

VI. NEW BUSINESS

Parent Student Handbook Draft Template

Ms. Weaver presented the Parent Student Handbook Draft Template to the board.

Billie Miller stated that we need a separate handbook for K-8 and High School. She asked how the policies are tied to the mission.

Ms. Miller stated that consistency in following policies and procedures is important. If we have set policies and procedure, we need to be following those. The policies in place need to be followed. Who is being held accountable? Dedication to academic and charter is what sets us apart from other schools.

Ms. Miller is willing to sit with staff and discuss the handbook and the concerns she has.

MOTION: Motion was made by Tom Wheeler and seconded by Pat Smith to approve the Parent Student Handbook Draft. for Southwest Charter Foundation Inc., as presented.

A roll call vote was taken:

Ken Haiko – Absent
Paul Sallarulo – Yes
Tom Wheeler – Yes
Billie Miller – No
Pat Smith – Abstained
Dennis Clark – Yes

The motion passed, (4-1, 1 absent)

VII. CSUSA REPORTS

State Superintendent Update

Dr. Eddie Ruiz updated the board on the current testing season, High School graduations, and summer plans for continuous improvement including Principal Institute. He updated the board on the area changes for 2025-2026 school year. He stated the new structure will take place July 1, 2025 and be presented at the June board

ADJOURNMENT

- Hearing no objections, Board Treasured, Paul Sallarulo adjourned the April 23, 2025 Southwest Charter Foundation, Inc. Board Meeting at 2:13 PM EST

A handwritten signature in blue ink, appearing to read "Ken Halko", is written over a horizontal line.

Ken Halko, Board Chair

Date: 6.26.25