

MEETING MINUTES

Name of Foundations: Southwest Charter Foundation, Inc.

Board Meeting: November 7, 2024

Schools and Principals:

Bonita Springs Charter School - Carroll	Lakewood Ranch Preparatory Academy -Cendan
Collier Charter Academy - Thompson	Manatee Charter School - Anda
Gateway Charter School – Wade/Jenson	Mid-Cape Global Academy – Lemos
Six Mile Charter Academy - Laine	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 7, 2024	12:30PM EST	12:56PM EST	February 13, 2024	12:30PM	R. Weaver/ L. Peake
Meeting Location: At Each School Above					
Attended by:					
Board Members: Ken Haiko, Chairman Tom Wheeler, Vice Chair and Secretary Paul Sallarulo, Treasurer Dennis Clark Billie Miller, Director Absent: Pat Smith, Director			Other Attendees: Principals and Parent Facilitators at above listed schools (or their designees) Dr. Eddie Ruiz, State Superintendent of Florida Rachel Windler-Freitag, Area 2 Deputy Director Nirvani Ramnath Area 3 Deputy Director Rita Weaver, Sr. Director of Board Governance, CSUSA Leah Peake, Board Governance Manager Ralph Arrojo, Citrin Cooperman		

CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 12:31 PM EST with a Call to Order by Chairman, Ken Haiko. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chairman, Ken Haiko called for public comments. There were no public comments.

II. COMMITTEE REPORTS

- Board Chairman, Ken Haiko called for committee reports. There were no committee reports.

III. CONSENT AGENDA

- October 28, 2024, Meeting Minutes
- Administrative Evaluation Tool
- Updated School Calendar - Lee County
- Out of Field Waivers – Manatee Charter School
- A+ Money Vote – Lakewood Ranch
- Q1 FY25 Financial Review

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to approve the Consent Agenda for Southwest Charter Foundation; Inc. as presented. The motion was approved unanimously. (5-0, 1 absent)

IV. FINANCIALS

FY24 Audited Results

- Ralph Arrojo, from Citrin Cooperman Firm, presented to the board the FY24 Audit results with an unmodified opinion, which is the highest assurance the auditors can give. There were no financial issues noted and no uncorrected statements to be made. Mr Arrojo presented all the required disclosures.

MOTION: Motion was made by Paul Sallarulo and seconded by Dennis Clark to approve the FY24 Audited Results for Southwest Charter Foundation; Inc. as presented. The motion was approved unanimously. (5-0, 1 absent)

V. OLD BUSINESS

Manatee Charter Renewal

- The board review the charter application for Mantatee county.

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to approve the Manatee Charter renewal for Southwest Charter Foundation, Inc. as presented. The motion was approved unanimously.

VI. NEW BUSINESS – NONE

VII. CSUSA REPORTS

State Superintendent Update

- Progress Monitoring Update
 - Dr. Eddie Ruiz, State Superintendent, provided the board an update on Progress Monitoring and Principal Leadership Academy.

MOTION: Motion was made by Tom Wheeler and seconded by Paul Sallarulo to approve the CSUSA Reports for Southwest Charter Foundation, Inc. as presented. The motion was approved unanimously.

- Name Change
 - Collier Charter Academy to be changed to Innovation Preparatory Academy of Naples
 - Six Mile Charter Academy to be changed to Innovation Preparatory Academy South of Ft. Myers

MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to approve the name change for Collier Charter Academy to be changed to Innovation Preparatory Academy of Naples And Six Mile Charter Academy to be changed to Innovation Preparatory Academy South of Ft. Myers, as presented. The motion was approved unanimously.

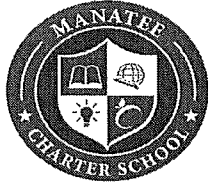
ADJOURNMENT

- Hearing no objections, Board Chair, Ken Haiko adjourned the November 7, 2024, Southwest Charter Foundation, Inc. Board Meeting at 12:56 PM EST



Ken Haiko, Board Chair

Date: 2-13-25



LEADERSHIP ACADEMY

Out of Field Parent Notification Letter

Date 1/31/2025

Dear Parent/Guardian:

The School District of Manatee County is committed to providing high quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. Our teachers are certified to teach, although some are currently out-of-field. Teachers who are listed as out-of-field are required to work toward additional areas of certification prior to the end of the school year according to Florida Department of Education requirements. All educators in the state of Florida are monitored to ensure they meet certification and training requirements as mandated by law.

You have the right to know the professional qualifications of the teachers who instruct your child. Per [Florida Statute 1012.42](#), when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents/guardians of all students in the class shall be notified in writing of the teaching assignment.

Federal law allows you to ask for certain information about your child's teacher(s) and requires us to give you this information in a timely manner if asked. The table below lists teachers who are currently out-of-field. If you would like more information, please contact the school at 941-465-4296.

Sincerely,

 Jarod Anda
 Principal

Teacher	Class/Course Teaching Assignment	Assignment Start Date	Certification Held	Out of Field Class/Course
Allen, Alicia	2 nd Grade-Science	8/12/2024	ELE ED K-5/ESE	ESOL/Reading
Antonio, Kirsten	Kindergarten	8/12/2024	PRIM PK-3	ESOL/Reading
Bauer, Kathleen	4 th Grade Math	8/12/2024	ELE ED K-6	ESOL/Reading
Durniak, Ashley	Kindergarten	8/12/2024	ELE Ed K-6	ESOL/Reading
Fajfer, Jameson	MS Math	8/12/2024	Temp Cert	ESOL
Farrell, Mariah	MS ELA	8/12/2024	Temp Cert	ESOL
Gilsenan, Elizabeth	1 st Grade	8/12/2024	PRIM PK-3	ESOL
Godwin, Mariah	3 rd Grade-ELA	8/12/2024	ELE ED K-6/ESE	ESOL
Hahn, Maggie	Kindergarten	8/12/2024	PRIM PK-3	ESOL/Reading
Howells, Tamara	3 rd Grade-Math	8/12/2024	Ele Ed K-6/Comp.	ESOL/Reading
Kennedy, Matthew	MS ELA	8/12/2024	Perm Sub	
Miraglia, Ariana	5 th Grade-ELA	8/12/2024	ELE ED K-6	Reading
Rodriguez, Lisandra	Music	8/12/2024	Temp License	ESOL
Ryan, Cynthia	2 nd Grade-ELA	8/12/2024	ELE ED K-6	ESOL
Saville, Alex	3 rd Grade-Math/Science	10/1/2024	Perm Sub	
Chavez, Frantashza	MS ELA	8/12/24	Temp License	ESOL
Faruq, Omer	Technology	8/12/24	Perm Sub	