

# MEETING MINUTES

Name of Foundations: Southwest Charter Foundation, Inc.

Board Meeting: **September 26, 2023**

Schools and Principals:

Bonita Springs Charter School - Carroll	Lakewood Ranch Preparatory Academy -Warren/Cendan
Collier Charter Academy - Thompson	Manatee Charter School - Morris
Gateway Charter School - Wade	Mid-Cape Global Academy - Lemos
Gateway Intermediate Charter School - Jensen	Six Mile Charter Academy - Fields
Gateway Charter High School - Jensen	

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 26, 2023	12:31PM	1:29pm	November 8, 2023	11:30AM	R. Weaver/ L. Peake

**Meeting Location: At Each School Above**

**Attended by:**

**Board Members:**

Ken Haiko, Chairman  
Tom Wheeler, Treasurer  
Dennis Clark, Vice-Chairman and Secretary  
Billie Miller, Director  
Pat Smith, Director  
Paul Sallarulo, Director

**Absent:**

None

**Other Attendees:**

Principals and Parent Facilitators at above listed schools (or their designees)  
Levi Williams, Esq. - Board Attorney  
Dr. Eddie Ruiz, State Superintendent of Florida  
Rachel Windler-Freitag, Area 2 Deputy Director  
Dr. Sara Capwell, Area 3 Director  
Lisanne Morton, Finance Director  
Chris Kober, Facilities Director  
Rita Weaver, Sr. Director of Board Governance, CSUSA  
Leah Peake, Board Governance Manager

## CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 12:31pm with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

### I. PUBLIC COMMENTS

- Board Chair Ken Haiko tabled public comments until further in the meeting.

### II. ADMINISTRATIVE

Approval of the August 15, 2023, Southwest Charter Foundation, Inc. Board Meeting Minutes

- The board reviewed the meeting minutes from August 15, 2023, Southwest Charter Foundation, Inc. Board Meeting. Mr. Wheeler noted a Scrivener's Error and requested the title for Mr. Paul Sallarulo be modified to say Committee Chairperson.

**MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to approve the meeting minutes from the August 15, 2023, Southwest Charter Foundation, Inc., board meeting, with the Scrivener's Error correcting Paul Sallarulo's title to Committee Chairperson. The motion was approved unanimously. (6-0, 0 absent)**

## **PUBLIC COMMENTS**

- Board Chair Ken Haiko called for public comments: The following spoke for public comment:
  - Kate Truxton – Addressed the board concerned with class sizes and the number of students per village. She stated that some classes have 32, 34, or 39 students in them with 120 students per village. She also states she is concerned that no aids are available for teachers.
  - Brooke Arroyo – No Show
  - Heidi Leroy – Stated that she is a parent of a 7th grader. She is concerned with class size and the lack of communication. She would like to see more staff in classes and would like an assistant principal for both schools. Ms. Leroy would like to see an increase in staff and more time for the teachers to prepare for the classes they teach, such as Cambridge Classes.
  - Jen Russell – Is a parent of a 6<sup>th</sup> and 7<sup>th</sup> grader at the school. She complemented the school stating they have strong academics, great sports program, and a board that listens to the parents' concerns. She said that the students are in school for 7 hours a day and take Cambridge Classes, various standardized tests and are a WISH model school. Ms. Russell is concerned with the number of administrators on campus. When she compares the number of administrators to other local charter schools such as, Winthrop College Preparatory Academy, she says those schools have 2-3 times the number of administrators compared to Lakewood Ranch Preparatory Academy. She stated that Lakewood Ranch Preparatory Academy has eight administrators and Winthrop College Preparatory Academy has 21.
  - Krystal Marrel – No Show
  - Lisa Cambra – Ms. Cambra informed the board that she has 3 students at Lakewood Ranch Preparatory Academy. She was impressed when her students first came to the school. Ms. Cambra read a letter that she emailed to the board voicing her concerns with staffing and class size. She would like more staffing and smaller class sizes like they were promised when they first attended the school.
  - Lexi Ross – Ms. Ross told the board that she is disappointed in the school. Once the word gets out about Lakewood Ranch Preparatory Academy about overcrowding and lack of staffing then people will leave the school. She said that it is a small community, and you only get one chance to make it right. Ms. Ross also noted that there are fifteen A Rated schools nearby and parents will leave and attend those schools. She stated that the school "Needs to make it work." She also questioned if a management company that is for profit is what is best for Lakewood Ranch Preparatory Academy.
  - Mrs. Haiko thanked the public for the comments and said someone would be back in touch with them.
  - The board chair resumed the meeting in agenda order.

## **III. CSUSA REPORTS**

### State Director Update

- Dr. Ruiz updated the board on the success of Hollywood Academy of Arts and Sciences having received the Blue-Ribbon School Award.
- Dr. Ruiz provided an update on the first few weeks of school. Currently schools are completing IPass and Quest with PM1 Data almost complete.
- Dr. Ruiz noted that he would be providing an update on the status of Warrington Preparatory Academy at the Florida Charter Conference to the State School Board of Directors.
- Dr. Ruiz provided a teacher staffing update and presented the school goals for Renaissance Charter Schools portfolio of schools.

- Billie Miller requested updated data with a May to Aug comparison on teacher staffing at the next meeting.
- Mr. Wheeler requested a staffing update showing the Teacher Count in May and the current Teacher Count on the same spreadsheet.

## I. FINANCIALS

### Q4FY23 Unaudited Financial Review

- Finance Director, Lianne Morton presented the board the Q4FY23 Unaudited Financial Review
- Mrs. Weaver asked Finance Director, Lianne Morton to clarify if Lakewood Ranch Preparatory Academy has paid any management fees to Charter Schools USA. Ms. Morton stated that no management fees have been paid and that CSUSA currently has a monetary contribution in last year's financials and in this year's operating budget

**MOTION: Motion was made by Pat Smith and seconded by Dennis Clark to approve the Q4FY23 Unaudited Financial Review for the Southwest Charter Foundation, Inc., as presented. The motion was approved unanimously.**

### FY24 Charter School Salary Distribution Plan

- The board reviewed the FY24 Charter School Salary Distribution Plan as presented.

**MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to approve and authorize the filing of the FY24 Charter School Salary Distribution Plan for the Southwest Charter Foundation, Inc. The motion was approved unanimously.**

## V. OLD BUSINESS

- Mr. Wheeler asked for an update on Lakewood Ranch Preparatory Academy during Old Business at the November board meeting. He would like to have information regarding staffing at Lakewood Ranch Preparatory Academy and the budget for the sports program.

### Gateway Charter School Facility Project.

- Chris Kober presented Gateway Charter School Facility Project.

**MOTION: Motion was made by Paul Sallarulo and seconded by Pat Smith to approve the Gateway Charter School Facility Project, as presented. Motion was approved unanimously.**

## II. NEW BUSINESS

### ESOL and Out of Field Waiver

- The board reviewed the ESOL and Out of Field Waivers for:
  - Bonita Spring Charter School
    - Morgan Cerame
    - Jamie Chandler
    - Kayla Crane
    - Jessica Dahlbeck
    - Alison DeFrancesco
    - Marissa Dever
    - Kelly Elliott

- Benethy Eustache
- Jennifer Florek
- Jasmine Flores
- Haroldo Fontaine
- Janine Forlenza
- Emily Glinecke
- Helen Gose
- Madison Hall
- Julie Herendeen
- Hannah Johnson
- Kenneth Katzman
- Nancy Kaufman
- Mallory Leiper
- Beth Ann Lucas
- Katie Lyle
- Amber Monroe
- Vanessa Morgan
- Andrea Rahall
- Lauren Rogers
- Alexandra Schultz
- Julia Vezza
- Sari Welch
- Collier Charter Academy
  - Krystle Borrego
  - Becky Boyd
  - Olivia Brown
  - Keisha Burke
  - Taylor Collins
  - Victor Conde
  - Jessica Dos Santos
  - Kristiana Dos Santos
  - Genesis Flores Silva
  - Jasmine Gordon
  - Thalia Gutierrez
  - Marsela Kajana
  - Juanita Meza
  - Kyle Kuba
  - Tiffany Shaddon
  - Susan Gioia
  - Cheryl Nelson
  - Lisa Pesnichak
  - Yeny Quintana Viton
  - Victoria Lincoln
  - Natalie Perez
  - Amber Riha
  - David Rimkus
  - Mama Tout Puissant

- Zenda Maddox
- Gateway Charter School
  - Monika Adel
  - Alina Alayo
  - Jonathan Angelus
  - Ryann Calderone
  - Melanie Capo
  - James Carmichael
  - Michele Chorzepa
  - Jason Colon
  - Amy Dupree
  - Rabiah Gaskin
  - Nicole Goetterman
  - Janelle Grenzy
  - Jill Guenther
  - Sarah Holzinger
  - Elizabeth Hudson
  - Kimberly Jiminez
  - Anna Johnson
  - Heidi King
  - Kendall Komlo
  - Shirley Kondratowski
  - LuAnn Kresevich
  - Mandy Lozeau
  - Francisco Maldonado
  - Yaili Medina
  - Karen Passhal
  - Sarah Avery
  - Patricia Schoenewald
  - Melissa Stevens
  - Dora Stricklan
  - Huey Tan
  - Christian Tobin
  - Marie Vilaranshie
- Lakewood Ranch Preparatory Academy
  - Gavin Spuck
  - Jessica Ramos
  - Jessica McCusker
  - Lauren Conklin
  - Hal Gwin
  - David Bates
  - Kristin Greene
  - Tanya Woods
  - Chastity Martin
  - Bob Evans
  - Ann Schiffer
  - Kaylinka Holt

- Taylor McLaughlin
- Nicole McMahon
- Beth Faehling
- Heather Upchurch
- Katty Jimenez
- Jennifer Metras
- Leann Ferrell
- Maggie Van Aken
- Stephanie Welker
- Xia (Crystal) Zhang
- Mid Cape Global Academy
  - Sherri Cascone
  - Berthaliz Delgado-Macchia
  - Joseph Brown
  - Jans Duque
  - Stacy Greiner
  - Timothy Hicks
  - Toni Johnson
  - Kristi Kane-Wise
  - Miguel Marin
  - Aracelis Ocasio
  - Ryan O'Brien
  - Tyler Peterka
  - Virginia Rose
  - Morgan Steffen
  - Evelyn Silva
  - Elizabeth Szymanski
  - Margaret Tooley
  - Olivia Winters
  - Corene Woods
- Six Mile Charter Academy
  - Laurie Mick
  - Erika Sombolinggi
  - Anna Effenberg
  - Eugene Immediato
  - Jennifer Hethcox
  - Bonny Wolbach

**MOTION: A motion was made by Tom Wheeler and seconded by Paul Sallarulo to approve the ESOL and Out of Field for the above-mentioned schools, as presented. Motion was approved unanimously.**

School Improvement Plan

- The board reviewed the School Improvement Plan for:
  - Bonita Springs Charter School
  - Gateway Charter School
  - Mid Cape Global Academy
  - Six Mile Charter Academy

**MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to approve School Improvement Plan for Bonita Springs Charter School, Gateway Charter School (K-12), Mid-Cape Global Academy, and Six Mile Charter Academy, as presented. Motion was approved unanimously.**

Letter Agreement between Red Apple at Collier and acknowledgment of Use Agreement between Red Apple at Collier and Emerson School of Early

- Mrs. Rita Weaver presented the Letter Agreement between Red Apple at Collier and acknowledgment of Use Agreement between Red Apple at Collier and Emerson School of Early.

**MOTION: Motion was made by Tom Wheeler and seconded by Paul Sallarulo to ratify and accept the Letter Agreement between Red Apple at Collier and acknowledgment of Use Agreement between Red Apple at Collier and Emerson School of Early as presented for the Southwest Charter Foundation, Inc. The motion was approved unanimously.**

Emerson School of Early Learning Agreement

- The board reviewed the Emerson School of Early Learning Agreement with Collier Charter Academy.

**MOTION: A motion was made by Billie Miller and seconded by Pat Smith to approve the Emerson School of Early Learning Agreement and Southwest Charter Foundation, Inc. for Collier Charter Academy, as presented. Motion was approved unanimously.**

Administrative Evaluation Plan

- The board reviewed the CSUSA Administrative Evaluation Plan.
- Ms Miller asked that the percentage of final evaluations in Innovating, Applying, and Developing be presented at the June 2024 board meeting.

**MOTION: A motion was made by Tom Wheeler and seconded by Pat Smith to approve the CSUSA Administrative Evaluation Plan, for the Southwest Charter Foundation, Inc. as presented. Motion was approved unanimously.**

Internet Safety Policy

- The board reviewed the Internet Safety Policy, as presented by Mrs. Weaver.

**MOTION: Motion was made by Pat Smith and seconded by Billie Miller approve CSUSA Internet Safety Policy, for the Southwest Charter Foundation, Inc. as presented. Motion was approved unanimously.**

The board discussed moving the November board meeting to November 8, 2023.

**III. ADJOURNMENT**

- Hearing no objections, Board Chair Ken Haiko adjourned the September 26, 2023, Southwest Charter Foundation, Inc. Board Meeting at 1:29p.m.



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Ken Haiko, Board Chair

Date: 11.7.23 \_\_\_\_\_



# Southwest Charter FOUNDATION, INC.

## Public Comments Form

**Date of Meeting: September 26, 2023**

Thank you for attending the board meeting of the Southwest Charter Foundation, Inc. We welcome you and appreciate your interest in our schools.

### Public Comments Procedure:

If you wish to address the board, please sign in below and provide the requested information. Please note there is a specific period allotted on the agenda, 30 minutes, where members of the public may address the board on a specific topic. During the public comment period, your name will be called in the order listed below and speakers will be limited to **3 minutes** to keep our meetings timely. There will be a timekeeper who will keep track of each speaker and the Board may extend the time at their discretion by formal motion. If action is required, the board will direct the appropriate individuals to contact you directly. The Board will not be addressing any issues raised from the dais.

	First Name, Last Name (please print)	Contact Phone or Email (optional)	School Affiliation (Parent, Staff, etc.)	Topic
1	Brooke Arroyo	barroyo121@calico.net	parent	No Comment
2	Heidi Leroy	ahleroy@gmail.com	parent	class size
3	Jen Russell	jenrussell1975@gmail.com	parent	
4	Krista Marvel	574-412-3636	parent	
5	LISA Cambra	774-259-7626	parent	staff, class size, curriculum
6	Alexi Rossi		parent	
7	Annette Espinoza	941-447-7378	parent	
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lack of  
AP full  
time

Kate Truxson