

MEETING MINUTES

Name of Foundations: Southwest Charter Foundation, Inc.

Board Meeting: **August 15, 2023**

Schools and Principals:

Bonita Springs Charter School - Carroll	Lakewood Ranch Preparatory Academy -Warren/Cendan
Collier Charter Academy - Thompson	Manatee Charter School - Morris
Gateway Charter School - Wade	Mid-Cape Global Academy - Lemos
Gateway Intermediate Charter School - Jensen	Six Mile Charter Academy - Fields
Gateway Charter High School - Jensen	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
August 15, 2023	12:01pm	12:39pm	September 26, 2023	12.30PM	R. Weaver/ L. Peake

Meeting Location: At Each School Above

Attended by:

Board Members:

Ken Haiko, Chairman
Tom Wheeler, Treasurer
Billie Miller, Director
Pat Smith, Director
Paul Sallarulo, Director

Absent:

Dennis Clark, Vice-Chairman and Secretary

Other Attendees:

Principals and Parent Facilitators at above listed schools (or their designees)
Levi Williams, Esq. - Board Attorney
Dr. Eddie Ruiz, State Superintendent of Florida
Rachel Windler-Freitag, Area 2 Deputy Director
Lisanne Morton, Finance Director
Rita Weaver, Sr. Director of Board Governance, CSUSA
Leah Peake, Board Governance Manager

CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 12:01pm with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Ken Haiko called for public comments. There were no public comments.

II. ADMINISTRATIVE

Approval of the June 27, 2023, Southwest Charter Foundation, Inc. Board Meeting Minutes

- The board reviewed the meeting minutes from June 27, 2023, Southwest Charter Foundation, Inc. Board Meeting.

MOTION: Motion was made by Billie Miller and seconded by Pat Smith to approve the meeting minutes from the June 27, 2023, Southwest Charter Foundation, Inc., board meeting, as presented. The motion was approved unanimously. (5-0, 1 absent)

Approval of the July 26, 2023, Finance Committee Meeting Minutes

- The board reviewed the meeting minutes from July 26, 2023, Southwest Charter Foundation, Inc. Finance Committee Meeting.

MOTION: Motion was made by Paul Sallarulo and seconded by Billie Miller to approve the meeting minutes from the July 26, 2023, Southwest Charter Foundation, Inc. Finance Committee meeting, as presented. The motion was approved unanimously.

III. CSUSA REPORTS

State Director Update

- Dr. Ruiz updated the board on projected school grades. He noted that 89% of the schools in the Southwest Charter Foundation, Inc. portfolio of school are projected to score A's or B's during a baseline proficiency only accountability year.
- Rachel Windler-Freitag discussed the spring survey results with board. This year schools will refocus on the CSUSA Ed Model, including, wellness for Teachers and Students.
- Mrs. Windler-Freitag provided an update to the board on school openings for the Southwest Charter Foundation, Inc. portfolio of schools. She noted that a few schools had some transportation issues due to staffing. However, a solution of running double routes is working until additional staff can be onboarded. She also notes that students are engaged, and professional learning communities have begun holding regular meetings.

IV. FINANCIALS

2007 Lee County Charter Additional Bond Issuance

- Board Member and Treasurer, Paul Sallarulo, presented the bond offering information from the July 26, 2023 Finance Committee Meeting. Mr. Sallarulo and Board Attorney Levi Williams reviewed the Financial Advisory Agreement with Hamlin Capital Advisors, LLC. and Lee County Sims Engagement Letter and presented their finds to the board for consideration.

MOTION: Motion was made by Billie Miller and seconded by Paul Sallarulo to ratify the Financial Advisory Agreement with Hamlin Capital Advisors, LLC. and Lee County Sims Engagement Letter for the 2007 Lee County Charter Additional Bond Issuance for Southwest Charter Foundation, Inc., as presented. Motion was approved unanimously.

TSIA FY23 Final Expenditure Report – Collier, Lee, and Manatee

- The board reviewed the TSIA FY23 Final Expenditure Report – Collier, Lee, and Manatee

MOTION: Motion was made by Billie Miller and seconded by Pat Smith to ratify the TSIA FY23 Final Expenditure Report – Collier, Lee, and Manatee.

V. OLD BUSINESS

Mental Health Allocation Plan

- The board reviewed the Mental Health Allocation Plan.

MOTION: Motion was made by Tom Wheeler and seconded by Paul Sallarulo to ratify the Mental Health Allocation Plan for the Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

V. NEW BUSINESS

CSUSA Reading Plan

- The board reviewed the CSUSA Reading Plan for Southwest Charter Foundation, Inc. portfolio of school.

MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to approve CSUSA reading plan for Southwest Charter Foundation, Inc. portfolio of schools as presented. The motion was approved unanimously.

Principal and Parent Facilitator Appointment

- The board reviewed the Principal and Parent Facilitator Appointments.

MOTION: A motion was made by Pat Smith and seconded by Tom Wheeler to accept the Principal and Parent Facilitator Appointments for the FY24 school year for the Southwest Charter Foundation, portfolio of schools, as presented. Motion was approved unanimously.

Student Code of Conduct

- The board reviewed the student code of conduct, as presented by Mrs. Weaver.

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to adopt the Student Codes of Conduct, with the charter law, parent student handbook and charter contracts taking precedent where there is conflicting information, as presented. Motion was approved unanimously.

Out of Field Waivers

The board reviewed the out of field waivers and asked that a column be added to clarify exactly what is being waived immediately.

MOTION: Motion was made by Tom Wheeler and seconded by Pat Smith to approve the Out of Field and ESOL Waivers for the Southwest Charter Foundation, Inc. portfolio of schools as presented. Motion was approved unanimously.

IRS Audit 2017 Bond Series

- Mrs. Weaver updated the board on the status of the IRS Audit 2017 Bond Series for Southwest Charter Foundation, Inc. for Bonita Springs Charter School and Collier Charter Academy.

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to ratify the Retainer and Fee Letter with Nelson Mullins for the IRS Audit 2017 Bond Series, as presented. Motion was approved unanimously.

School Improvement Plan

- The board reviewed the School Improvement Plan for Collier Charter Academy. Board member Miller thanked Principal Thompson for getting this information together.

MOTION: A motion was made by Pat Smith and seconded by Tom Wheeler to approve the School Improvement Plan for Collier Charter Academy, as presented. Motion was approved unanimously.

VI. ADJOURNMENT

- Hearing no objections, Board Chair Ken Haiko adjourned the June 27, 2023, Southwest Charter Foundation, Inc. Board Meeting at 1:09p.m.

A handwritten signature in blue ink, appearing to read "Ken Haiko", written over a horizontal line.

Ken Haiko, Board Chair

Date: 09.26.2023