

MEETING MINUTES

Name of Foundation: **Southwest Charter Foundation, Inc.**

Board Meeting: **June 28, 2022**

Schools:

Bonita Springs Charter School - Carroll	Lakewood Ranch Preparatory Academy -Warren/Cendan
Collier Charter Academy - Thompson	Manatee Charter School - Brett
Gateway Charter School - Carter	Mid-Cape Global Academy - Trotter
Gateway Intermediate Charter School - Jensen	Six Mile Charter Academy - Fields
Gateway Charter High School - Jensen	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 28, 2022	12:33pm	1:21pm	August 17, 2022	12:30pm	M. Llanes/R. Weaver

Meeting Location:

Schools listed above

Attended by:

Board Members:

Ken Haiko, Chairman
Tom Wheeler, Treasurer
Billie Miller, Director
Paul Sallarulo, Director
Pat Smith, Director
Dennis Clark, Vice-Chair

Absent: none

Other Attendees:

Principals and Parent Facilitators (or their designees) at the above schools
Dr. Eddie Ruiz, State Director of Florida
Levi Williams, Esq., Board Attorney
Lisanne Morton, Finance Department
Rita Weaver, Board Governance Director
Maggie Llanes, Executive Coordinator for Board Governance

CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 12:33 p.m. with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Ken Haiko called for public comments. There were no public comments.

II. ADMINISTRATIVE

Board Member Resignation

- The board discussed Board Director John O'Brien's resignation as Vice Chairman of Southwest Charter Foundation, Inc.
- The Board thanked Mr. O'Brien for his dedication and commitment to the Board and to the schools.

MOTION: Motion was made by Dennis Clark and seconded by Billie Miller to accept John O'Brien's resignation as Board Director of Southwest Charter Foundation, Inc. Motion was approved unanimously. (6-0)

Approval of the April 6, 2022, Southwest Charter Foundation, Inc. Board Meeting Minutes

- The board reviewed the meeting minutes.

MOTION: Motion was made by Tom Wheeler and seconded by Pat Smith to approve the meeting minutes from the April 6, 2022, Southwest Charter Foundation, Inc. Board Meeting, as presented. Motion was approved unanimously.

Approval of the May 4, 2022, Southwest Charter Foundation, Inc. Board Meeting Minutes

- The board reviewed the meeting minutes.

MOTION: Motion was made by Pat Smith and seconded by Billie Miller to approve the meeting minutes from the May 4, 2022, Southwest Charter Foundation, Inc. Board Meeting, as presented. Motion was approved unanimously.

Strategic Planning Session in August 2022

- The board discussed the upcoming Strategic Planning Meeting for Southwest Charter Foundation, Inc. on Thursday, August 4, 2022, taking place at the CSUSA 600 Training Room in Fort Lauderdale, FL.

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to schedule the August 4, 2022, Strategic Planning Session for Southwest Charter Foundation, Inc. Motion was approved unanimously.

ESSER Grants LEA

- The board discussed the resolution presented to act as an LEA for purposes of Federal funding as it pertains to ESSER Grants. ESSER and all related ARP funding, as defined in the resolution, would flow from the state directly to the board and not go through the district. The board discussed the requirements still in place and that this allows the schools to have direct access to funding.

MOTION: Motion was made by Paul Sallarulo and seconded by Dennis Clark to approve resolution establishing Southwest Charter Foundation, Inc. as LEA for the purposes of ESSER Grants funding, as presented. Motion was approved unanimously.

III. CSUSA REPORTS

State Director Report

- Dr. Eddie Ruiz updates to the board included: School FSA data which is anticipated to be released towards the end of June with FLDOE School Grades being released shortly thereafter, increases for Non-Instructional Support for FY21 and FY22 School Years have been finalized to include stipends for both years, and Florida PLA had been a very successful event.
- Board Director Billie Miller commended all involved with the Florida PLA and thanked all who assisted, especially Jackie Affsa, for making the event a success.

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to accept the State Director's Report, as presented. Motion was approved unanimously.

IV. FINANCIALS

Q3 FY22 Financial Review

- The board reviewed the Q3 FY22 Financial Review as presented by Lianne Morton, Sr. Financial Director.
- Board Vice-Chair Dennis Clark requested additional support for school transportation.

MOTION: Motion was made by Dennis Clark and seconded by Paul Sallarulo to approve the Q3 FY22 Financial Review for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

Support Center Cost Reimbursement FY22 Review

- The board reviewed the Support Center Cost Reimbursement FY22 Review for Southwest Charter Foundation, Inc. as presented, by Lisanne Morton, Sr. Financial Director. The board discussed reallocating fees as well as the CSUSA contributions and write-off of fees.

MOTION: Motion was made by Dennis Clark and seconded by Paul Sallarulo to approve the FY22 Support Center Cost Reimbursement Review for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

FY23 Budget Review

- The board reviewed the FY23 Budget for Southwest Charter Foundation, Inc. portfolio of schools, as presented by Lisanne Morton, Sr. Financial Director, which included the enrollment targets for each school. All questions were answered by Mrs. Morton.
- The board also reviewed the FY23 Support Center Cost Reimbursement Review. All questions were answered by Ms. Morton.

MOTION: Motion was made by Dennis Clark and seconded by Pat Smith to approve the FY23 Budget for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

MOTION: Motion was made by Dennis Clark and seconded by Pat Smith to approve the FY23 Support Center Cost Reimbursement Review for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

V. OLD BUSINESS

Lakewood Ranch Preparatory Update

- The board discussed the updates from Lakewood Ranch Preparatory Academy. Ribbon Cutting will take place on September 9, 2022. School is fully enrolled, with a wait list, and fully staffed at this time.

Non-Instructional Compensation Plan

- The board discussed the Non-Instructional Compensation Plan. Hourly employees still have not been paid their increase. FY21 School Year Stipend and pay increase will begin on July 1, 2022. FY22 Stipend will be spread out through the year.
- Board member Billie Miller asked for confirmation on the increases at the next meeting.

Business Development

- The board discussed initiatives for Gateway Intermediate Charter School and Gateway Charter High School and the plan to implement and integrate those initiatives in the upcoming renewal which include creating some efficiencies between the two charters and a consolidation of grades.

VI. NEW BUSINESS

Charter Renewals

- The following Southwest Charter Foundation, Inc. schools' are up for renewal in 2023: Bonita Springs Charter School, Gateway Charter School, Gateway Intermediate Charter School, Gateway Charter High School, and Mid-Cape Global Academy. All the schools are in Lee County.

MOTION: Motion was made by Billie Miller and seconded by Tom Wheeler to authorize CSUSA to begin the renewal process with Lee County for the following charter contracts: Bonita Springs Charter School, Gateway Charter School, Gateway Intermediate Charter School, Gateway Charter High School, and Mid-Cape Global Academy, as presented . Motion was approved unanimously.

Governing Board Policy FL – Disqualification List of Certain Individuals

- The board reviewed the Governing Board Policy regarding the Disqualification List of Certain Individuals as it aligns with Florida Statute effective July 1, 2022. The board discussed appointing Dr. Eddie Ruiz as the board's designee responsible for providing information and responding to the Florida Department of Education's ("FDOE") inquiries related to the Disqualification List as well as the appointment of a CSUSA Deputy Director, as the Presiding Officers over any hearings related to the Disqualification List.

MOTION: A motion was made by Billie Miller and seconded by Tom Wheeler to approve the Governing Board Policy – Disqualification List of Certain Individuals for Renaissance Charter School, Inc. portfolio of schools, and to appoint Dr. Eddie Ruiz as the Board's designee responsible for providing information and responding to the Florida Department of Education's (FDOE) inquiries related to the Disqualification List as well as a CSUSA Area Director as the Presiding Officer over any Hearings related to the Disqualification List as presented. Motion was approved unanimously.

FY23 Mental Health Allocation Plan

- The board reviewed the FY23 Mental Health Allocation Plan.
- Board member Billie Miller asked that CSUSA work to establish Peer Counseling at the Southwest Charter Foundation, Inc. portfolio of schools similar to what is established at Coral Springs Charter School.

MOTION: A motion was made by Billie Miller and seconded by Pat Smith to OPT OUT of the school district's mental health allocation plans and approve the FY23 Mental Health Allocation Plan for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

FY23 Master Safety and Security Policy

- The board reviewed the FY23 Master Safety and Security Policy, which complies with the requirements under the MSD Public Safety Act.

MOTION: A motion was made by Tom Wheeler and seconded by Paul Sallarulo to approve the FY23 Master Safety and Security Policy for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

FY23 Compensation Plan

- The board reviewed the FY23 Compensation Plan

MOTION: A motion was made by Pat Smith and seconded by Paul Sallarulo to approve the FY23 Compensation Plan for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

Principal and Parent Facilitator Appointments

- The board discussed the Principal and Parent Facilitator Appointments.

MOTION: A motion was made by Billie Miller and seconded by Pat Smith to approve and appoint the Principal and Parent Facilitators for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

Parent and Student Handbook

- The board reviewed the FY23 Parent and Student Handbook.

MOTION: A motion was made by Tom Wheeler and seconded by Paul Sallarulo to approve the FY23 Parent and Student Handbook for Southwest Charter Foundation, Inc. portfolio of schools, with school-based edits, as presented. Motion was approved unanimously.

FY23 Wellness Policy

- The board reviewed the FY23 Wellness Policy.

MOTION: A motion was made by Paul Sallarulo and seconded by Pat Smith to approve the FY23 Wellness Policy for Southwest Charter Foundation, Inc. portfolio of schools, as presented. Motion was approved unanimously.

VII. ADJOURNMENT

- Board Chair Haiko adjourned the June 28, 2022, Southwest Charter Foundation, Inc. Board Meeting at 1:21 p.m.


Dennis Clark Ken Haiko, Chairman Vice Chair
Date: 8.17.22