

## MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: November 13, 2019

**School(s):**

Bonita Springs Charter School

Collier Charter Academy

Gateway Intermediate School

Manatee Charter School

Cape Coral Charter School

Gateway Charter School

Gateway Charter High School

Six Mile Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 13, 2019	12:34pm	1:01pm	December 17, 2019	12:30pm	R. Weaver
<b>Meeting Location: Each School listed above</b>					
Onsite location: Four Corners Upper School, 9160 Bella Citta Blvd, Davenport, FL 33897					
<b>Attended by:</b>					
<b>Board Members:</b> Ken Haiko, Chairman John O'Brien, Vice-Chairman Billie Miller, Director Tom Wheeler, Treasurer Dennis Clark, Secretary  <b>Absent:</b> Pat Smith, Director			<b>Other Attendees:</b> All Principals at Schools listed above All Parent Facilitators at Schools listed above Rita Weaver, Board Governance Manager Nate Mariano, State Deputy Director Patrick Galatowitsch, Area Director		

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 12:34pm with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

#### I. ADMINISTRATIVE

Meeting Minutes October 2, 2019 Southwest Charter Foundation, Inc.

- The board reviewed the meeting minutes from the board meeting on October 2, 2019.

**MOTION:** A motion was made by Tom Wheeler and seconded by Dennis Clark to approve the meeting minutes of the October 2, 2019 Southwest Charter Foundation, Inc. board meeting. Motion was approved unanimously. (5-0, 1 absent)

#### II. CSUSA REPORTS

Schools' Strategic Priorities for Continuous Improvement

*Southwest Charter Foundation, Inc.*

- Billy Miller thanked the CSUSA team for putting together a comprehensive dashboard that is easy to read and shows how each school is performing in a single snapshot.
- Rita Weaver presented through the dashboard and oriented the board with the data and the board roll up dashboard.
- The Board reviewed all of the school grade goals and each Area Director presented out the Tier III schools and their overall initiatives. The board asked questions and either the Area Directors or the Principals answered all the board's questions.

#### October FTE Count

- The Board reviewed the October FTE Count for each of its schools.

### III. FINANCIALS

- Cindy Calver, Sr. Partner of Keefe McCullough thanked the board for choosing Keefe McCullough as their Audit Partner and has issued an unmodified opinion for all the boards schools financials for FY19 and for all of the Bond Audits for FY19.

**MOTION:** Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the FY19 Audited Financial Review for all the schools in the Southwest Charter Foundation, Inc. board portfolio, listed above. Motion was approved unanimously.

### IV. NEW BUSINESS

#### Out of Field Waivers

- The board reviewed the Out of Field Waivers presented.

**MOTION:** A motion was made by Billie Miller and seconded by John O'Brien to approve the Out of Field and ESOL Waivers, as presented. Motion was approved unanimously.

#### CSUSA Compensation Plan

- Rita Weaver presented the FY19-20 CSUSA Compensation Plan which is the same plan that the board has approved in the past years and that we need board acceptance of the Compensation Plan. The board questioned that the Compensation Plan is for this fiscal year and asked about the updated Compensation Plan that the board discussed in October. Mrs. Weaver reminded the board that the request was due at their December meeting and that this is for this year.

**MOTION:** A motion was made by Billie Miller and seconded by Tom Wheeler to approve the CSUSA Compensation plan for the FY20 School Year. Motion was approved unanimously.

### V. OLD BUSINESS

#### Guardian Policies

- The board reviewed the Guardian Policies that Board Attorney Levi Williams reviewed and advised the board that they meet the legal sufficiency and form for compliance with the MSD Security Legislation. Mr. Wheeler had several specific questions regarding the

placement of the firearms and ammunition. The Director of Security was not on the call and the board requested updated specific policies with the Director of Security at the next board meeting.

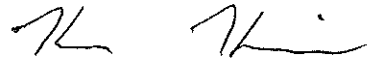
**MOTION:** Motion was made by Tom Wheeler and seconded by John O'Brien to accept and approve the Guardian Policies for Southwest Charter Foundation, Inc., as presented. Motion passed unanimously.

**VI. PUBLIC COMMENTS**

- There were no Public Comments.

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Billie Miller and seconded by Pat Smith to adjourn the Southwest Charter Foundation, Inc. October 2, 2019 board meeting. Motion passed unanimously.



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Ken Haiko, Chairman

Date: \_\_\_\_\_