

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: June 24, 2019

School(s):

Bonita Springs Charter School

Collier Charter Academy

Gateway Intermediate School

Manatee Charter School

Cape Coral Charter School

Gateway Charter School

Gateway Charter High School

Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 24, 2019	1:00pm	1:30pm	August 21, 2019	TBD	R. Weaver
Meeting Location:					
Bonita Springs Charter School, 25380 Bernwood Drive, Bonita Springs, FL 34135					
Attended by:					
Board Members: Ken Haiko, Chairman Billie Miller, Director Tom Wheeler, Treasurer Pat Smith, Director Dennis Clark, Secretary		Other Attendees: Rita Weaver, Board Governance Manager Rachel Windler-Frietag, Area Director Levi Williams, Board Attorney Myrna Laine Hyppolite, VP Financial Planning and Analysis Damon Schnurr, Sr. Financial Analyst Jonmark Williams, Sr. Financial Analyst			
Absent: John O'Brien, Vice-Chairman					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:04am with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established. Mr. Haiko thanked Mrs. Carroll for hosting the meeting.

I. ADMINISTRATIVE

Approval of the April 11, 2019 Board Meeting Minutes

- The board reviewed the meeting minutes from April 11, 2019.

MOTION: A motion was made by Billie Miller and seconded by Tom Wheeler to nominate and approve the Southwest Charter Foundation, Inc. Meeting Minutes dated April 11, 2019, as presented. Motion was approved unanimously. (5-0, 1 absent)

II. CSUSA REPORTS

Legislative Update

- Rita Weaver updated the board on the most recent legislation signed by Governor DeSantis and the implications to the board as it relates to school revenue, safety, compliance, and mental health policies. Mrs. Weaver discussed SB7030 as well as the PICO revenue and Best and Brightest Teacher changes. The board discussed each legislative item as it would relate to the schools and all questions regarding the legislation and operations were answered Mrs. Weaver.

ESOL and OOF Waiver Update

- The board reviewed the Out of Field and ESOL Waivers for the FY19 school year by school.

III. FINANCIALS

Q3 2019 Financial review

- Damon Schnurr, Sr. Financial Analyst, reviewed the Q3 FY19 Financials of the Southwest Charter Foundation, Inc. portfolio of schools with the board.

MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to approve and accept the Q3 FY2019 financials of the Southwest Charter Foundation, Inc. schools, as presented. Motion was approved unanimously.

2019-2020 Budget Review

- Damon Schnurr reviewed the 2019-2020 school budgets for the Southwest Charter Foundation, Inc. schools. Dennis Clark addressed the board and advised that he has had a financial pre-call with Myrna Laine-Hyppolite and the finance team and has reviewed the budgets for each of the schools and that the budgets are in line with previous budgets and are attached in the packet for further review. The revenue is being calculated conservatively and the board wanted to recommend to CSUSA that the surplus of FTE funding announced by the Governor roll into the teacher salary line item. A robust discussion of funding by district and a request from the board to have a separate variance column to compare actuals vs. budget at the next financial presentation.

MOTION: Motion was made by Billie Miller and Pat Smith to recommend to CSUSA, any additional FTE funding above the budgeted and expected amount be incorporated into the teacher salary line item. Motion was approved unanimously.

MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to approve the FY2019-2020 Financial Budget for the Southwest Charter Foundation, Inc. portfolio of schools.

IV. NEW BUSINESS

Security Update

- Rita Weaver updated the board on security enhancements for the board's schools as per the recent SB7030 legislation and the additional compliance requirements necessary to be submitted to the district.

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to authorize CSUSA, the board attorney, and Chairman Haiko to draft and submit Security Plans, such as, but not limited to

Active Shooter Plan and Active Assailant Plans to comply with State and District safety requirements. Such plans will be brought back to the board in their final versions. Motion was approved unanimously.

Mental Health Plan and Policy

- The Board discussed the recent legislative changes to the mental health policy requirements and the district filing deadlines. Board discussed authorizing the chair to work with CSUSA and the board attorney, in the drafting and filing of said plan. CSUSA will present the final submitted draft at a future meeting.

MOTION: Motion was made by Dennis Clark and seconded by Billie Miller to authorize and approve the drafting and district submission by CSUSA with the Board Attorney and authorization the execution by the Board Chairman of the Mental Health Plan for the Southwest Charter Foundation, Inc. schools, as presented. Motion was approved unanimously.

2019-2020 Board Meeting Calendar

- The board reviewed the 2019-2020 Board Meeting Calendar and discussed edits.

MOTION: Motion was made by Pat Smith and seconded by Billie Miller to approve 2019-2020 Southwest Charter Foundation, Inc. board meeting calendar with the mentioned edits, as presented. Motion was approved unanimously.

V. OLD BUSINESS

- There was no Old Business

VI. PUBLIC COMMENTS

- There were no Public Comments.

VII. ADJOURNMENT

MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to adjourn the Southwest Charter Foundation, Inc. June 24, 2019 board meeting. Motion passed unanimously.



Ken Haiko, Chairman

Date: 8-21-19

