

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: April 4, 2018

Bonita Springs Charter School
Collier Charter Academy
Gateway Intermediate School
Manatee Charter School

Cape Coral Charter School
Gateway Charter School
Gateway High School
Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 4, 2018	1:08pm	1:54pm	June 25, 2018	TBA	R. Weaver
Meeting Location:					
Renaissance Charter School at St. Lucie, 300 NW Cashmere Blvd, Port St. Lucie, FL 34986					
Attended by:					
Board Members: Dennis Clark, Vice-Chairman Tom Wheeler, Director Shane Strum, Director Absent: Ken Haiko, Chairman Margaret (Peggy) Wells, Director John O'Brien, Director		Other Attendees: Rita Weaver, Board Governance Manager Hilary Daigle, VP Finance CSUSA Richard Garcia, CFO, CSUSA Myrna Laine-Hyppolite, VP Finance, CSUSA Levi Williams, Board Attorney Michelle Thompson, Regional Director			

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:08pm with a Call to Order by Vice-Chairman Dennis Clark. Roll call was taken and quorum established.

I. ADMINISTRATIVE

- Approval of the March 7, 2018 Board Meeting Minutes

MOTION: A motion was made by Shane Strum and seconded by Tom Wheeler to approve the March 7, 2018 Board Meeting Minutes for Southwest Charter Foundation, Inc. Motion passed unanimously. (3-0, 3 absent)

- Mr. Clark called for nominations for the Chair of Renaissance Charter School, Inc.

MOTION: A motion was made by Shane Strum and seconded by Tom Wheeler retain Ken Haiko as the Chairman of Southwest Charter Foundation, Inc. Motion passed unanimously.

- Mr. Clark called for nominations of the Renaissance Charter School, Inc. Board of Directors.

MOTION: A motion was made by Tom Wheeler and seconded by Shane Strum to retain the following Board of Directors of Southwest Charter Foundation, Inc. as follows:

**Kenneth Haiko
Dennis Clark
Tom Wheeler
Shane Strum
Margaret "Peggy" Wells
John O'Brien**

Motion passed unanimously.

- Mr. Clark called for nominations for Treasurer.

MOTION: A motion was made by Shane Strum and seconded by Dennis Clark to retain Tom Wheeler as Treasurer. Motion passed unanimously.

- Mr. Clark called for nominations for Vice-Chair.

MOTION: A motion was made by Tom Wheeler and seconded by Shane Strum to nominate John O'Brien as Vice-Chairman. Motion passed unanimously.

- Mr. Clark called for nominations for Vice-Chair and Secretary.

MOTION: A motion was made by Tom Wheeler and seconded by Shane Strum to retain Dennis Clark as Secretary. Motion passed unanimously.

- The board reviewed the Conflict of Interest Form.

MOTION: A motion was made by Tom Wheeler and seconded by Shane Strum to approve and accept the Conflict of Interest form as presented. Motion passed unanimously.

II. CSUSA REPORTS

Enrollment

- The Principals for the following schools reported on their enrollment status to the board, with the following highlights:
 - Bonita Springs Charter School has a high return rate and would like to see the Lee County Schools included on the District's website as a school of choice. The board requested their attorney, Levi Williams, to draft a letter to the district requesting as such;
 - Collier Charter Academy is considering adding VPK as an option in their school as the community has a high demand for that program;
 - Cape Coral Charter School has been targeting Early Learning Centers and local communities to increase enrollment applications;
 - Gateway Charter School is expanding its VPK program;
 - Gateway Intermediate Charter School, is targeting ensuring they capture the 5th grade from Gateway Charter School;

- Gateway High School is looking at increasing its outreach and communicating the curriculum options available; and
- Six Mile Academy has been participating in local events, has been approved for VPK, and is considering adding in transportation as an option.

Manatee Update

- Principal Bonnie Brett presented to the board enrollment highlights which include 93% recommitment rate and considering adding in transportation as an enticement to attract additional students. The district performed its last site-visit for the school and is happy with the areas of improvement the school has shown including the curriculum implementation. One note of improvement needed is the staff evaluations coding for the SY15/16 and SY16/17 however, Ms. Brett is confident that these areas will be remedied to the districts satisfaction and is working with the district, board attorney and CSUSA to complete the outstanding requests.

III. FINANCIALS

FY18 Update

- Richard Garcia gave the board a state of the ESP report regarding the overall strength of CSUSA and the schools' financial deficit primarily due to the shortfall in Enrollment. Myrna Laine-Hyppolite presented a more detailed look of the board's portfolio and the various methods, inter-school loans, and CSUSA support center cost reductions as well as incremental rent waivers that are all options to alleviate the financial short-falls. The board reviewed the various options and all questions were answered by Mrs. Laine-Hyppolite and Mr. Garcia.

The board had a robust discussion about the enrollment shortfalls and the driving causes for the shortfalls with the possible solutions that the schools and CSUSA are currently implementing.

IV. NEW BUSINESS

SY2018-19 School Calendars

- Rita Weaver presented to the board the SY 2018-19 school year calendars. The districts are: Collier, Lee, and Manatee counties. All questions were answered by Ms. Weaver.

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to approve the SY2018-19 school year calendars for the districts listed above. Motion passed unanimously.

V. OLD BUSINESS

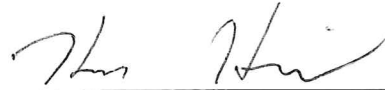
- There was no Old Business.

VI. PUBLIC COMMENTS

- There were no Public Comments.

VII. ADJOURNMENT

MOTION: Motion was made by Tom Wheeler and seconded by Shane Strum to adjourn the Southwest Charter Foundation, Inc. April 4th, 2018 board meeting. Motion passed unanimously.



Ken Haiko, Chairman

Date: _____