

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: April 6, 2017

School(s) Present:

Bonita Springs Charter School
 Gateway Charter School
 Gateway Charter High School
 Six Mile Charter Academy

Cape Coral Charter School
 Gateway Intermediate Charter School
 Manatee Charter School
 Collier Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 6, 2017	10:01am	10:24am	June 26, 2017	TBA	R. Weaver
Meeting Location:					
Gateway Charter High School, 12770 Gateway Blvd, Ft. Myers, FL 33913					
Attended by:					
Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director Shane Strum, Director John O'Brien, Director Margaret Wells, Director			Other Attendees: Rita Weaver, Board Governance Manager Levi Williams, Board Attorney David Dubbin, Dir. Finance Planning & Analysis Michelle Thompson, Regional Director Penny Walcott, Finance Manager, CSUSA		
Absent: none					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:01am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of Minutes from March 9, 2017

- Chairman Haiko asked the Board to review the Southwest Charter Foundation, Inc. minutes from the March 9, 2017 board meeting and to note any changes. The minutes' stand as presented.

MOTION: Motion was made by John O'Brien and seconded by Tom Wheeler to approve the minutes from March 9, 2017 Southwest Charter Foundation, Inc. Board meeting. Motion was approved unanimously. (6-0)

Approval of Minutes from Special Meetings

- Chairman Haiko asked the Board to review the Renaissance Charter Schools, Inc. minutes from the following March Special Meetings and to note any changes. The minutes' stand as presented.
 - February 14, 2017 Special Board Meeting Minutes
 - March 20, 2017 Special Board Meeting Minutes
 - March 24, 2017 Special Board Meeting Minutes
 - March 27, 2017 Special Board Meeting Minutes

MOTION: Motion was made by John O'Brien and seconded by Tom Wheeler to approve the minutes from the following March Southwest Charter Foundation, Inc. Special Board meeting. Motion was approved unanimously. (6-0)

II. CSUSA Reports

Enrollment and Marketing Update

- Rita Weaver presented the enrollment update for the portfolio of schools under Southwest Charter Foundation, Inc. The board discussed the results and lottery updates with Ms. Weaver and the Principals.

III. NEW BUSINESS

SY 2017-2018 School Calendars

- The following 2017-18 school calendars were presented to the board for their approval:
 - Collier County
 - Lee County
 - Manatee County

MOTION: Motion was made by Tom Wheeler and seconded by John O'Brien to approve the 2017-18 School Year Calendars for all the districts under the boards purview. Motion was approved unanimously. (6-0)

IV. OLD BUSINESS

Manatee Charter School Renewal Update

- Board attorney, Levi Williams, updated the board on the Manatee Charter School renewal. The settlement agreement between Southwest Charter Foundation, Inc. and the Manatee School Board is on the Manatee School Board's April 11th meeting agenda and is expected to be approved. There is a School Improvement Plan ("SIP") included in the settlement agreement and at the end of the first year and successful completion of the SIP, the School Board will recommend a two-year charter. The board discussed the requirements and oversight and all questions were answered by Mr. Williams. Michelle Thompson will provide ongoing updates to the board on the SIP compliance and improvements taken at the school.

V. ANNUAL MEETING

Election of Directors

- Mr. Haiko called for the retention of the Southwest Charter Foundation, Inc. board of directors.

MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to retain the board of directors of the Southwest Charter Foundation, Inc., as follows:

- Kenneth Haiko
- Dennis Clark
- Thomas Wheeler
- John O'Brien
- Shane Strum
- Margaret Wells

The motion was approved unanimously. (6-0)

MOTION: Motion was made by Tom Wheeler and seconded by Shane Strum to retain the officers of the board of directors of the Renaissance Charter School, Inc. as follows:

- Kenneth Haiko, Chairman of the Board
- Dennis Clark, Vice-Chairman and Secretary
- Thomas Wheeler, Treasurer

The motion was approved unanimously. (6-0)

Conflict of Interest

- The board reviewed the Conflict of Interest policy.

MOTION: Motion was made by Tom Wheeler and seconded by John O'Brien to approve the Conflict of Interest policy as presented. Motion was approved unanimously. (6-0)

VI. PUBLIC COMMENTS

- Dennis Clark reported to the board that he met with the board's Educational Service Provider, Charter School USA Audit partner and reviewed the Management Letter for 2016. In his review, he also confirmed with the Audit partner that there were no concerns in the management letter and confirmed the continued viability of the ESP.
- Dennis Clark presented a list of reports to the board that he is going to request from CSUSA as part of the board reporting package to be discussed in further detail at the June meeting.

VII. ADJOURNMENT

MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to adjourn the Southwest Charter Foundation, Inc. April 6th, 2017 board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 6-26-17

