

SPECIAL MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.
Board Meeting: March 9, 2017

School(s) Present:

Bonita Springs Charter School	Cape Coral Charter School
Gateway Charter School	Gateway Intermediate Charter School
Gateway Charter High School	Manatee Charter School
Six Mile Charter Academy	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 9, 2017	10:32am	11:25am	April 6, 2017	1030am	R. Weaver
Meeting Location:					
Duval Charter at Westside, 9238 103 rd Street, Jacksonville, FL 32210					
Attended by:					
Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director Margaret Wells, Director Absent: John O'Brien, Director Shane Strum, Director			Other Attendees: Michelle Thompson, Regional Director Rita Weaver, Board Governance Manager Levi Williams, Board Attorney Hilary Daigle, VP Accounting, CSUSA Deborah Montella, VP Marketing, CSUSA Dr. Meredith Ross, Education Data Analyst, CSUSA		

CALL TO ORDER

Pursuant to public notice, the meeting of the Southwest Charter Foundation, Inc. commenced at 10:32am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to amend the agenda to add two agenda items under New Business and Old Business, respectively: 1) Retain Keefe Mc Cullough as auditing firm and 2) the approval of the FY 15-16 audit results, previously presented in October 2016. Motion was approved unanimously. (4-0, 2 absent)

Approval of Minutes from February 8, 2017

- Chairman Haiko asked the Board to review the Southwest Charter Foundation, Inc. minutes from the February 8, 2017 board meeting and to note any changes. The minutes' stand as presented.

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the minutes from the February 8, 2017 the Southwest Charter Foundation, Inc. as presented. Motion was approved unanimously. (4-0)

II. CSUSA Reports

NWEA Results and State Assessment Overview

- Meredith Ross presented the board the NWEA winter results for the board's portfolio of schools, which included highlighting initiatives and opportunities for growth for Manatee Charter School through the CSUSA ASAP (Academic Support for Academic Performance) program.
- Michelle Thompson, updated the board on the initiatives for Manatee Charter School, including tutoring updates and the hiring of a behavioral specialist. All questions from the board were answered by Ms. Thompson.

III. NEW BUSINESS

ESOL/OOF Waiver

- The board reviewed the ESOL/OOF waivers. (attached)

MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells to approve the ESOL/OOF waivers for Gateway Charter School, Gateway Intermediate Charter School, and Gateway Charter High School, as presented. Motion was approved unanimously. (4-0)

Audit Engagement Firm

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the Engagement of Keefe McCullough as audit firm for the SY16-17 school year with engagement letters to be provided at the April board meeting. Motion was approved unanimously. (4-0)

IV. OLD BUSINESS

SY 2015-16 Financial Audit Results

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to approve the financial audit results as presented at the October, 13, 2016 board meeting. Motion was approved unanimously. (4-0)

V. PUBLIC COMMENTS

- Board attorney Levi Williams advised the board that he was working in conjunction with CSUSA legal team to address the notice for closure for Manatee Charter School. The board disagrees with the Manatee County decision and noted that the continuity of the student's education is important. Attorney Williams will keep the board advised on the progress

VI. ADJOURNMENT

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to adjourn the Southwest Charter Foundation, Inc. March 9th, 2017 board meeting. Motion was approved unanimously. (4-0)



Ken Haiko, Chairman

Date: 4-6-17

