

## MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: November 16, 2016

**School(s) Present:**

Bonita Springs Charter School

Cape Coral Charter School

Gateway Charter School

Gateway Intermediate Charter School

Gateway Charter High School

Manatee Charter School

Six Mile Charter School

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 16, 2016	10:03am	10:33am	December 08, 2016	1230pm	R. Weaver
<b>Meeting Location:</b>					
Renaissance Charter School at Crown Point, 83 West Road, Ocoee, FL 34761					
<b>Attended by:</b>					
<b>Board Members:</b> Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director Margaret Wells, Director John O'Brien, Director  Absent:  Shane Strum, Director			<b>Other Attendees:</b> Michelle Thompson, Regional Director Rita Weaver, Board Governance Manager Rachel Windler-Freitag, VP, Education Anthony Roberts, HR, CSUSA Eleanora Corte-Hernandez Scott Woodrey, President Red Apple Development Lindsey Lennon, Accounting		

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:03am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

#### I. ADMINISTRATIVE

##### Approval of Minutes from October 13, 2016

- Chairman Haiko asked the Board to review the Southwest Charter Foundation minutes from the October 13, 2016 board meeting and to note any changes. The minutes stand.

**MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to approve the minutes from October 13, 2016 Southwest Foundation, Inc. Board meeting. Motion was approved (5-0) (1 absent).**

#### II. CSUSA Reports

##### HR Update

*Southwest Charter Foundation, Inc.*

- Rita Weaver, presented the HR update and Staff Survey Fall 2016 results, which included:
- Turnover for 2015-16;
- Fall 2015 to Fall 2016 instructional turnover comparison
- Survey results from Fall 2016. Highlights include the following:
  - Staff participation rates are up for more than half of the Foundation's portfolio of schools;
  - A correlation between turnover and low staff results can be made showing that the survey can be used as leading indicators for school initiatives.

### III. FINANCIALS

#### FY17 Q1 Financial Review

- Eleanora Corte-Hernandez presented the FY17 Q1 Financial review for Southwest Charter Foundation, Inc.
- The board discussed the financials. All questions were answered by Ms. Hernandez

**MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the FY17Q1 Financial Review for Southwest Charter Foundation, Inc. as presented. Motion was approved unanimously.**

### IV. NEW BUSINESS

#### Gateway Charter High School

- Scott Woodrey and Lindsey Lennon presented to the board the proposed gymnasium repairs and costs to be paid over the next five years.

**MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to approve the repairs needed at Gateway Charter High School, as presented. Motion was approved unanimously.**

#### Approval of ESOL/Out of Field Waivers

- The board was presented with the ESOL/Out of Field Waivers for all schools governed by Southwest Charter Foundation, Inc. (See attachment)

**MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to approve the list of ESOL/Out of Field Waivers, as presented. (see attachment) Motion was approved unanimously.**

#### Articulation Agreement

**MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells to reaffirm and approve the articulation for Gateway Charter High School. Motion was approved unanimously.**

### V. OLD BUSINESS

- Mr. Wheeler requested an update on the Patriot Charter money that was to be distributed to the schools. Rita Weaver will follow up with finance and provide an update to the board.

### VI. PUBLIC COMMENTS

- There were no public comments at this time.

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Dennis Clark and seconded by John O'Brien to adjourn the Renaissance Charter Schools, Inc. November 15<sup>th</sup>, 2016 board meeting. Motion was approved unanimously.



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Ken Haiko, Chairman

Date: 12-8-16

