

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.
Board Meeting: October 13, 2016
School(s) Present: Bonita Springs Charter School Cape Coral Charter School
 Gateway Charter School Gateway Intermediate Charter School
 Gateway Charter High School Manatee Charter School
 Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|--|---------|---------|-------------------|------------|--------------|
| October 13, 2016 | 12:31pm | 12:55pm | November 17, 2016 | 10am | R. Weaver |
| Meeting Location: | | | | | |
| Renaissance Charter School at Cypress, 8151 Okeechobee Blvd, West Palm Beach, FL 33411 | | | | | |

| Attended by: | |
|---|--|
| Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director Margaret Wells, Director Absent: John O'Brien, Director Shane Strum, Director | Other Attendees: Michelle Thompson, Lead Principal, Florida West Coast Levi Williams, Board Counsel Rita Weaver, Board Governance Manager Bill Benson, Keefe McCullough Rachel Windler-Freitag, VP, Education Zoie Saunders, Dept. Of Strategy, CSUSA |

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 12:31pm with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of Minutes from September 14, 2016

- Chairman Haiko asked the Board to review the Southwest Charter Foundation minutes from the September 14, 2016 board meeting and to note any changes. The minutes stand.

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the minutes from September 14, 2016 Southwest Charter Foundation, Inc. Board meeting. Motion was approved (4-0) (2 absent).

II. CSUSA Reports

Survey Results

- Zoie Saunders, presented to the board on the survey results from SY 2015-16. Highlights include the following:
 - Staff participation rates are up across the Foundation's portfolio of schools;
 - The schools will include the results in the strategic initiatives which will be presented to the board in November; and
 - The schools with high participation results and a higher percentage of positive responses will share best practices with all the other schools across the network.

III. FINANCIALS

Audit Results

- Bill Benson, from Keefe McCullough, presented the board with their Audit findings across the Foundation's portfolio of schools. Mr. Benson explained the audit process to the board and declared that the schools were financially sound. All questions from the board were answered by Mr. Benson. The board thanked Mr. Benson for his time.

IV. NEW BUSINESS

Approval of ESOL/Out of Field Waivers

- The board was presented with the ESOL/Out of Field Waivers for all schools governed by Southwest Charter Foundation, Inc. (See attachment)
- The board reviewed and discussed the list of names and all questions answered by the Principals.

MOTION: Motion was made by Margaret Wells and seconded by Tom Wheeler to approve the list of ESOL/Out of Field Waivers, as presented. (see attachment) Motion was approved unanimously.

Best and Brightest Scholarship Application

- Michelle Thompson presented the Best and Brightest Scholarship Application and eligibility requirements for teachers. All questions were answered by Ms. Thompson and the Principals. The list of eligible teachers are:
 - Caitlin Moloney
 - Angela Valuta
 - Elizabeth Benitez
 - Alison Kearney
 - Laura Eding
 - Lisa Jakubuski

MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells approving eligible teachers and the schools' participation in the Best and Brightest Scholarship Application to be submitted to Lee County and Manatee County. Motion was approved unanimously.

Employee Compensation/Pay for Performance

- Rachel Windler-Freitag, on behalf of Human Resources, presented the CSUSA Employee Compensation and Pay for Performance policy. The board discussed the calculations as well as the impact the teacher shortage on their schools. All questions were answered by Mrs. Windler-Frietag and Ms. Thompson.

MOTION: Motion was made by Tom Wheeler and seconded by Margaret Wells approving the CSUSA Employee Compensation/Pay for Performance policy. Motion was approved unanimously.

V. OLD BUSINESS

Patriot Charter Funds Balance Transfer

- The board discussed how the funds will be allocated across the schools. Michelle Thompson presented to the board the items that each school wanted to purchase with these funds. (see attachment) The board discussed the ways to allocate the funds and all questions were answered by Ms. Thompson.

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to transfer the Patriot Charter Funds to the Southwest Charter Foundation bank account and close the Patriot Charter bank account and to allocate the funds proportionally to each school based on the number of FTE at each school. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- There were no public comments.

VII. ADJOURNMENT

MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells to adjourn the Southwest Charter Foundation, Inc. October 13th, 2016 board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 11-16-16

CCCS OOF Waivers

Cape Coral Charter School

| Grade | Last | First | HQT | OOF | ESOL |
|-------------------|-------------|--------------|------------|------------|-------------|
| PREK | Bauknight | Tracie | Y | N | Y |
| PREK | Minka | Kristina | Y | N | Y |
| K | Palumbo | Brittainy | Y | N | Y |
| K | Mae | Marie | N | Y | N |
| K | McCarty | Candy | N | Y | N |
| K | Sheehan | Samantha | Y | N | N |
| K | Kelty | Amber | N | Y | N |
| 1 | Fields | Meghan | Y | N | Y |
| 1 | Sorkin | Liz | Y | N | Y |
| 1 | Oliveros | Yohaimara | Y | N | N |
| 1 | Wilson | Shelli | Y | N | N |
| 1 | Fitzsimmons | Lyle | N | N | N |
| 2 | Harder | Tracy | Y | N | Y |
| 2 | Taylor | Amy | Y | N | Y |
| 2 | Catz | Rochelle | Y | N | Y |
| 2 | Little | Ashli | N | Y | N |
| 3 | Henriquez | Donniel | Y | N | Y |
| 3 | Cunningham | Catherine | Y | N | Y |
| 3 | Bott | Daniel | N | Y | N |
| 3 | Holford | Lorna | N | N | N |
| 4 | Fisikelli | Kristopher | Y | N | N |
| 4 | Polejewski | Tim | N | Y | N |
| 4 | Gagnon | Kevin | N | N | N |
| 4 | Belbeck | Caitlin | Y | N | Y |
| 5 | Fuentes | Ena | N | Y | N |
| 5 | Snell | Jennifer | N | Y | N |
| 5 | Cain | Christina | N | Y | N |
| MS ELA | Destine | Yvette | Y/N | Y/N | Y |
| MS ELA | Lawrence | Cody | N | Y | N |
| MS ELA | Mackenzie | Devan | Y | N | N |
| MS MATH | Bouthillier | Jessica | N | N | N |
| MS MATH | Bent | Danville | Y | N | N |
| MS SOCIAL STUDIES | Aping | Karl | Y | N | N |
| MS SCIENCE | Reilly | Marycarol | Y | N | N |
| MUSIC | Canciglia | Michael | Y | N | N |
| PE | Key | Buddy | N | Y | N |
| Technology | Bachman | Katy | Y | N | Y |
| ART | Arena | Elizabeth | N | N | N |
| ESE | Lee | Catherine | Y | N | |