

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.
Board Meeting: April 7, 2016
School(s): Bonita Springs Charter School Cape Coral Charter School
 Gateway Charter School Gateway Intermediate Charter School
 Gateway Charter High School Manatee Charter School
 Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 7, 2016	9:31 am	10:17 am	May 19, 2016	10a	R. Weaver
Meeting Location:					
Governors Charter Academy, 4351 Mahan Drive, Tallahassee, FL 32317					

Attended by:	
Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director John O'Brien, Director Shane Strum, Director Absent: Preston Jones, Director Margaret Wells, Director	Other Attendees: Bonnie Brett, Principal, Cape Coral Charter School Eric Lewis, Principal, Six Mile Charter School Sara Abraham, Principal Gateway Charter School Quantas Simmons, Principal, Manatee Charter School Deb Tracy, Regional Director, CSUSA Levi Williams, Board Counsel Daman Schnurr, CSUSA Finance Team Keisha Smith, Director of Board Governance, CSUSA Rita Weaver, Board Governance Manager

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:00 pm with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of Minutes from February 10, 2016

- Chairman Haiko asked the Board to review the Southwest Charter Foundation minutes from the February 10, 2016 board meeting and to note any changes. The minutes stand.

MOTION: Motion was made by Dennis Clark and seconded by Shane Strum to approve the minutes from February 10, 2016 Southwest Charter Foundation, Inc. Board meeting. Motion was approved (5-0) (2 absent).

II. SCHOOL REPORTS

Bonita Springs Charter School

- Regional Education Director Deborah Tracy presented the school report to the board to include enrollment at 1297 students with a budgeted amount of 1317.
- PTC events and highlights include a 5th to 6th grade transition meeting, dress down dollar day, and a 1st grade music concert.

Cape Coral Charter School

- Principal Bonnie Brett presented the school report to the board to include enrollment currently at 713 students with a budgeted amount of 768 students. Recommits are at 628 and there is a waitlist for PreK.
- PTC events and highlights include: 300 families participating in the spring fling.

Gateway Charter School

- Principal Sara Abrams presented the school report to the board to include enrollment reported at 1106 students with a budgeted amount of 1215 students.
- PTC events and highlights include: Parents Night Out and Dr. Seuss week, celebrating literacy.

Gateway Intermediate Charter School

- Principal Sara Abrams presented the school report to the board to include enrollment currently at 1032 students with a budgeted amount of 1150 students.
- PTC events and highlights include: Continuing Professional Development, several fund raising events coordinated by the Key Club, and the soccer team finishing in 2nd place for the year.

Gateway Charter High School

- Principal Sara Abrams presented the school report to the board to include enrollment currently at 679 students with a budgeted amount of 800.
- PTC events and highlights include: sporting events are ongoing at the high school, career fair, and several scholarships were awarded to students in soccer and baseball.

Manatee Charter School

- Principal Quantas Simmons presented the school report to the board to include enrollment currently at 737 students with a budgeted amount of 851. The enrollment sessions have been successful and the numbers should be moving up to reflect that. There are two local schools closing in the area.
- PTC events and highlights include: Parent University is coming up for the school and the school held Spring Break tutoring sessions.

Six Mile Charter Academy

- Principal Eric Lewis presented the school report to the board to include enrollment currently at 1238 students with a budgeted amount of 1253 students. Recommitments are coming in and he expects to hit the budget number.
- PTC events and highlights include: Parent training session on the seven highly effective habits and the middle grades have instituted leadership academies.

III. NEW BUSINESS

- Regional Education Director Deborah Tracy presented the board with the NWEA Fall Benchmark results for the Southwest Charter Foundation portfolio of schools.
- The board discussed these results and any questions were answered by the Principals and the Regional Directors.

IV. OLD BUSINESS

Derek Kelmanson gave an update on the Collier Academy and that the opening date has been moved to August 2017 due to the request to construct a bridge so as to not disrupt the local community's roadway.

V. FINANCIALS

- Damon Schnurr presented the board with FY16 Q2 Financial presentation for Southwest Charter Foundation, Inc.
- The board discussed the financials and all questions were answered by Mr. Schnurr, the Regionals, and the Principals.

MOTION: Motion was made by Dennis Clark and seconded by Shane Strum to approve the FY16 Q2 Financial Report for Southwest Charter Foundation, Inc., as presented. Motion was approved unanimously.

VI. ANNUAL MEETING

- Chairman Haiko opened the floor for nomination for Chairman of the board.

MOTION: Motion was made by Shane Strum and seconded by Thomas Wheeler to nominate Ken Haiko as the Board Chair. Motion was approved unanimously.

- Chairman Haiko opened the floor for nomination for Vice Chair/Secretary of the board.

MOTION: Motion was made by Thomas Wheeler and seconded by Shane Strum to nominate Dennis Clark for Vice Chair/Secretary. Motion was approved unanimously.

- Chairman Haiko opened the floor for nomination for Treasurer.

MOTION: Motion was made by Shane Strum and seconded by Dennis Clark to nominate Thomas Wheeler as the Treasurer. Motion was approved unanimously.

- Levi William, the board attorney reviewed with the board the Conflict of Interest Form. The board discussed the form with Mr. Williams and all questions were answered to the board's satisfaction.

MOTION: Motion was made by Dennis Clark and seconded by Thomas Wheeler to adopt and execute the Conflict of Interest form, as presented. Motion was approved unanimously.

VII. PUBLIC COMMENTS

- There were no public comments at this time.

VIII. ADJOURNMENT

MOTION: Motion was made by Thomas Wheeler and seconded by Shane Strum to adjourn the Southwest Charter Foundation April 7th, 2016 board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 4-7-16