

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.
Board Meeting: February 10, 2016
School(s): Bonita Springs Charter School Cape Coral Charter School
 Gateway Charter School Gateway Intermediate Charter School
 Gateway Charter High School Manatee Charter School
 Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|--|--------------|------------|----------------------|-------------------|---------------------|
| February 10, 2016 | 2:00 pm | 2:26 pm | April 7, 2016 | TBD | R. Weaver |
| Meeting Location: | | | | | |
| Renaissance Charter School at Hunter’s Creek, 4140 Town Center Blvd, Orlando, FL 32837 | | | | | |

| Attended by: | |
|--|--|
| Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Margaret Wells, Director Tom Wheeler, Director John O’Brien, Director Absent: Preston Jones, Director Shane Strum, Director | Other Attendees: Carissa Carroll, Principal, Bonita Springs Charter School Bonnie Brett, Principal, Cape Coral Charter School Eric Lewis, Principal, Six Mile Charter School Sara Abraham, Principal Gateway Charter School Quantas Simmons, Principal, Manatee Charter School Deb Tracy, Regional Director, CSUSA Levi Williams, Board Counsel Keisha Smith, Director of Board Governance, CSUSA Kerrian Robertson, Board Governance Manager Rita Weaver, Board Governance Manager |

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:00 pm with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of Minutes from January 28, 2016

- Chairman Haiko asked the Board to review the Southwest Charter Foundation minutes from the January 28, 2016 board meeting and to note any changes. The minutes stand.

MOTION: Motion was made by Dennis Clark and seconded by Tom Wheeler to approve the minutes from December 11, 2015 Southwest Charter Foundation, Inc. Board meeting. Motion was approved (5-0) (2 absent).

II. SCHOOL REPORTS

Bonita Springs Charter School

- Enrollment currently at 1295 students with a budgeted amount of 1317 students
- Principal Carissa Carroll provided an update on some of the PTC activities, including the 3rd annual leadership day which had 35 guests, including the deputy mayor. They were also chosen to host the first Principal's Academy for Franklin Covey.
- There was a Family event that took place in the Everglades
- Tutoring sessions are afterschool and approximately 50% of the eligible students attend.

Cape Coral Charter School

- Enrollment currently at 662 students with a budgeted amount of 768 students, adding Pre-K students brings enrollment to 718. Recommits are at 613
- Principal Bonnie Brett provided an update on some of the PTC activities and provided highlights which include a dentist visiting as well as Family Portrait Night. There is also a Cambridge field trip upcoming.

Gateway Charter School

- Enrollment reported at 1136 students with a budgeted amount of 1215 students. There are 1092 in recommitments.
- Principal Sara Abrams reported on some of the PTC events and provided highlights which included the Kindergartners celebrating the 100th day of school.
- After school and Saturday tutoring is ongoing at all three Gateway schools.
- The Elementary school is scheduled to host a Realtor breakfast.

Gateway Intermediate Charter School

- Enrollment currently at 1065 students with a budgeted amount of 1150 students, recommitments are at 841.
- Principal Sara Abrams reported on some of the PTC events and provided highlights including a Parent University and the Middle School dance scheduled for 2/13

Gateway Charter High School

- Enrollment currently at 711 students with a budgeted amount of 800. Recommitments are at 515.
- Principal Sara Abrams reported on some of the PTC events, and provided highlights which include an Air Force recruiter coming to visit the students.
- Athletic Director Dennys Gomez, introduced himself to the board and provided information about his background and gave a sports update for the High School. This past Wednesday, February 3rd was signing day and they had several students get academic scholarships in football, baseball, and tennis.

Manatee Charter School

- Enrollment currently at 746 students with a budgeted amount of 851. The recommitments are at 698 currently.
- Enrollment efforts including staying open on Saturdays to be available and allow parents to drop off applications and information, which has helped them stay steady with their enrollment

- Principal Quantas Simmons reported on some PTC events and provided highlights, including a Parent University that is scheduled for 2/25. The focus for this event will be to provide an overview of FSA testing and have teachers available to instruct the parents on how to study with their students. There is a 2/13 Regional science fair taking place.

Six Mile Charter Academy

- Enrollment currently at 1253 students with a budgeted amount of 1253 students. Rec commitments are at about 125
- Principal Eric Lewis reported on some of the PTC events and provided highlights, which include the Middle School art students' Ringling field trip. The school also hosted a breakout session at the Franklin Covey Principal's symposium.

III. OLD BUSINESS

Management Agreements for 2016-17 New Schools

Levi Williams, the board's attorney, spoke to the board and recommended that the current Management Agreement for Collier Charter Academy be approved. In the future if there are changes to the template Management Agreement Attorney Williams will provide a redlined draft to show differences between the current agreement and any potential future changes.

MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the Management Agreement for Collier Charter Academy. Motion carries. Motion was approved unanimously.

Board Member Expense Reimbursement Process

Board reviewed and discussed the Board Member Expense Reimbursement Process. Board requested edits to the process to provide for CSUSA board manager to complete expense reports on behalf of board members.

MOTION: Motion was made by Dennis Clark and seconded by Peggy Wells to approve the travel reimbursement process with edits. Motion was approved unanimously.

MOTION: Motion was made by John O'Brien and seconded by Peggy Wells to designate Tom Wheeler and Ken Haiko as approvers of board member Expense Reimbursements

IV. ADJOURNMENT

MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to adjourn the Southwest Charter Foundation February 10th, 2016 board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 4-6-16