

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.

Board Meeting: November 13, 2015

School(s): Bonita Springs Charter School
Gateway Charter School
Gateway Charter High School
Six Mile Charter Academy

Cape Coral Charter School

Gateway Intermediate Charter School

Manatee Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 13, 2015	11:01 am	11:55 am	December 11, 2015	10:00 am	A. Craig
Meeting Location:					
Renaissance Charter School at Flagler Center – 12755 Flagler Center Blvd, Jacksonville, FL 32258					

Attended by:

Board Members:

Dennis Clark, Vice-Chairman
Margaret Wells, Director
Tom Wheeler, Director
John O'Brien, Director

Absent:

Ken Haiko, Chairman
Preston Jones, Director
Shane Strum, Director

Other Attendees:

Carissa Carroll, Principal, Bonita Springs Charter School
Sara Abraham, Principal, Gateway Charter Schools
Amber Jensen, Assistant Principal, Gateway Charter Schools
Quantas Simmons, Principal, Manatee Charter School
Eric Lewis, Principal, Six Mile Charter Academy
Deb Tracy, Regional Director, CSUSA
Dr. Meredith Ross, Sr. Manager of Data Analysis, CSUSA
Matthew Grossman, Assistant Controller, CSUSA
Bill Benson, Keefe McCullough
Levi Williams, Board Counsel
Keisha Smith, Director of Board Governance, CSUSA
Allison Craig, Governing Board Coordinator, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:01 am with a Call to Order by Vice-Chairman Dennis Clark. Roll call was taken and quorum established.

I. SCHOOL AUDITS

Presentation of Audit Reporting

- Bill Benson of Keefe McCullough presented the School Audit Reporting for the Southwest Charter Foundation, Inc. portfolio of schools for the year ending June 30th, 2015.
- Mr. Benson shared that the report includes an "unmodified opinion", which indicates a clean report with no issues in obtaining any information from the management company.
- The board discussed the Audit Reporting and any questions were answered by Mr. Benson and Matthew Grossman.

MOTION: Motion was made by Tom Wheeler and seconded by Margaret Wells to approve the School Audit Reporting for the Southwest Charter Foundation, Inc. portfolio of schools (listed below) for the year ending June 30th, 2015, as presented. Motion was approved (4-0)(3 absent).

- Bonita Springs Charter School
- Cape Coral Charter School
- Gateway Charter School
- Gateway Intermediate Charter School
- Gateway Charter High School
- Manatee Charter School
- Six Mile Charter Academy

II. ADMINISTRATIVE

Approval of Minutes from October 5, 2015

- Vice-Chairman Clark asked the Board to review the Southwest Charter Foundation minutes from the October 5, 2015 board meeting and to note any changes. The minutes stand.

MOTION: Motion was made by Margaret Wells and seconded by Tom Wheeler to approve the minutes from October 5, 2015 Southwest Charter Foundation, Inc. Board meeting. Motion was approved unanimously.

III. SCHOOL REPORTS

Bonita Springs Charter School

- Enrollment currently at 1298 students with a budgeted amount of 1317 students
- Principal Carissa Carroll reported on some of the PTC events and provided highlights including the Harvest Festival, as well as the school's receipt of Title II funding for Professional Development.

Cape Coral Charter School

- Enrollment currently at 710 students with a budgeted amount of 768 students
- Principal Bonnie Brett reported on some of the PTC events and provided highlights such as the Turkey Trot and Family Science Night.

Gateway Intermediate Charter School

- Enrollment currently at 1088 students with a budgeted amount of 1150 students
- Assistant Principal Amber Jensen reported on some of the PTC events and provided highlights including the Cambridge Disney trip and a college visit to FGCU.

Gateway Charter High School

- Enrollment currently at 728 students with a budgeted amount of 800 students
- Principal Sara Abraham reported on some of the PTC events and provided highlights including various sports activities and the Fall Festival.

Manatee Charter School

- Enrollment currently at 768 students with a budgeted amount of 849 students
- Principal Quantas Simmons reported on some of the PTC events and provided highlights such as a Fire Safety Program for K-2 students and Chick-Fil-A Spirit Night.

Six Mile Charter Academy

- Enrollment currently at 1269 students with a budgeted amount of 1253 students
- Principal Lewis reported on some of the PTC events and provided highlights such as the 5th Grade field trip to ECHO Global Farm and the Annual Storybook Character parade.

IV. NEW BUSINESS

QUEST & NWEA Reporting

- Meredith Ross presented the board with the QUEST and NWEA Fall Benchmark results for the Southwest Charter Foundation, Inc. portfolio of schools.
- Dr. Ross provided insight on areas of growth and comparisons among schools within the portfolio.
- The board discussed these results and any questions were answered by Dr. Ross and the Regional Director.

Approval of ESOL/Out of Field Waivers

- The board was presented with ESOL/Out of Field Waivers.
- The board discussed the ESOL/Out of Field Waivers. Any questions were addressed by the principals and Regional Director.

MOTION: Motion was made by Margaret Wells and seconded by Tom Wheeler to approve the ESOL/Out of Field Waivers, as presented (see attachment). Motion was approved unanimously.

V. OLD BUSINESS

- There was no old business at this time.

VI. PUBLIC COMMENTS

- Vice-Chair Clark advised the board of the dates and location for the upcoming National Charter Schools Conference. The board members expressed interest in attending and will confirm their availability as soon as possible.

VII. ADJOURNMENT

MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to adjourn the Southwest Charter Foundation November 13, 2015 board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 12/11/15

<u>BONITA SPRINGS CHARTER SCHOOL</u>						
<u>ESOL AND OUT OF FIELD WAIVERS</u>						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Jeannette	Helfrich	x			x
2	Christine	Walker	x			x
3	Priscilla	De Oliveira	x			x

GATEWAY CHARTER HIGH SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	<i>Enter First Name</i>	<i>Enter last Name</i>	x	x		x
	Peter	Adeosun	X			
2	Julie	Bell				X
3	Lissie	Betances	X			X
4	Johnny	Brown	X			X
5	Patrick	Casey	X			X
6	Leeland	Clifford	X			X
7	Christopher	Diaz	X			
	Bonita	Etgeton	X			X
8	Jenny	Falcon	X			
	Ryan	Finkelberg	X			
	Kelly	Fitzgerald	X			X
9	Tiffany	Fox	X			X
10	Linda	Fultz	X			
	Scott	Fultz	X			
	Gary	Lewis	X			X
11	Santoso	Harijono	X			
	John	Hoff	X			X
12	Elisardo	Madrid	X			
	Denise	Mathey	X			X
13	Patrick	Moore	X			
	Shannon	Riley	X			X
14	Nicole	Romano	X			X
15	Rick	Sebbo	X			
16	Frank	Shaffer	X			
	Joseph	Skladany	X			
	Wezinsky	Voltaire	X			
	Michael	Yuschak	X			X

GATEWAY INTERMEDIATE CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Enter First Name	Enter last Name	x	x		x
2	Jeff	Armsworth	X			
	Kim	Augustin	X			
	Jennifer	Benoit	X			X
	Cindy	Collins	X			
	Clay	Farno	X			
	Florentina	Fingar	X			X
	Ryan	Frank	X			X
3	William	Hagan	X			X
4	Terence	Hill	X			
5	Keely	Holsinger	X			X
	Jessica	Karpen	X			
	Kyrie	Klopke	X			X
	Niose	Litchfield	X			X
6	Alexandria	Lopez	X			X
	Jennifer	Marsico	X			
	Mark	McKinney	X			
	Mike	Miller	X			
7	Greg	Morgan	X			
	Kelly	Moriarty	X			X
	Eneida	Pellot	X			X
	David	Pennington	X			X
	Lindsey	Peterson	X			X
8	Teresa	Purdie	X			X
9	Richard	Wilson	X			X
10	Nicole	Rice	X			X
11	Amber	Rivera	X			
	Stephen	Sheplak	X			X
12	Mamie	Stimpson	X			
13	Lori	Szeliga	X			
14	Tina	Lewis	X			X
15	Joseph	Whalen	X			X
	Kevin	Wickwire	X			
	Ruth	Williams	X			X
16	Allen	Woodard	X			X