

MEETING MINUTES

Name of Foundation: Southwest Charter Foundation, Inc.
Board Meeting: September 18, 2015
School(s): Bonita Springs Charter School Cape Coral Charter School
 Gateway Charter School Gateway Intermediate Charter School
 Gateway Charter High School Manatee Charter School
 Six Mile Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 18, 2015	9:34 am	10:45 am	October 5, 2015	9:30 am	A. Craig
Meeting Location:					
Renaissance Charter Schools at Pines – 10501 Pines Blvd, Pembroke Pines, FL 33026					

Attended by:	
Board Members: Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director Margaret Wells, Director Absent: Preston Jones, Director Shane Strum, Director John O'Brien, Director	Other Attendees: Carissa Carroll, Principal, Bonita Springs Charter School Bonnie Brett, Principal, Cape Coral Charter School Sara Abraham, Principal, Gateway Charter Schools Christopher Parfitt, Assistant Principal, Gateway Intermediate Quantas Simmons, Principal, Manatee Charter School Eric Lewis, Principal, Six Mile Charter Academy Jamie Trotter, Assistant Principal, Six Mile Charter Academy Deb Tracy, Regional Director, CSUSA Taylor Brown, Dir of Community Relations & Partnerships, CSUSA Hector Aponte, Dir of Compensation & Benefits, CSUSA Tameika McGibbon, Financial Analyst, CSUSA Penny Walcott, Senior Financial Analyst, CSUSA Richard Ross, Senior Financial Analyst, CSUSA Levi Williams, Board Attorney Mitch Wise, VP of Development and Board Governance, CSUSA Keisha Smith, Director of Board Governance, CSUSA Allison Craig, Governing Board Coordinator, CSUSA Parents of Students at Renaissance Charter Schools at Pines (2)

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:34 am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Welcome & Announcements

- Chairman Haiko introduced and welcomed the guest parents of students at the host school, Renaissance Charter Schools at Pines.

Approval of Minutes from August 27, 2015

- Chairman Haiko asked the Board to review the Southwest Charter Foundation minutes from the August 27, 2015 board meeting and to note any changes. The minutes stand.

MOTION: Motion was made by Tom Wheeler and seconded by Margaret Wells to approve the minutes from August 27, 2015 Southwest Charter Foundation, Inc. Board meeting. Motion was approved unanimously (4-0)(3 absent).

II. SCHOOL REPORTS

Bonita Springs Charter School

- Enrollment currently at 1309 students with a budgeted amount of 1317 students
- Principal Carroll reported on some of the PTC events and provided highlights.

Cape Coral Charter School

- Enrollment currently at 722 students with a budgeted amount of 768 students
- Principal Bonnie Brett reported on some of the PTC events and provided highlights.

Gateway Charter School

- Enrollment currently at 1226 students with a budgeted amount of 1215 students
- Principal Sara Abraham reported on some of the PTC events and provided highlights.

Gateway Intermediate Charter School

- Enrollment currently at 1108 students with a budgeted amount of 1150 students
- Principal Sara Abraham and Assistant Principal Parfitt reported on some of the PTC events and provided highlights.

Gateway Charter High School

- Enrollment currently at 743 students with a budgeted amount of 800 students
- Principal Sara Abraham reported on some of the PTC events and provided highlights.
- Principal Abraham clarified that all sports are open to boys and girls.

Manatee Charter School

- Enrollment currently at 770 students with a budgeted amount of 851 students
- Principal Quantas Simmons reported on some of the PTC events and provided highlights.
- Principal Simmons also updated the board on their receipt of the CSP Grant, which provides free lunch for all students. Manatee was also awarded the 21st Century Grant, which provides the school with a number of programs, including robotics and videogame clubs.
- The board thanked Principal Simmons and his staff for staying late and during off-hours to collect enrollment applications.

Six Mile Charter Academy

- Enrollment currently at 1282 students with a budgeted amount of 1253 students

- Principal Lewis and Assistant Principal Trotter reported on some of the PTC events and provided highlights.

III. NEW BUSINESS

Staff Engagement Overview

- Taylor Brown and Hector Aponte introduced themselves to the board and thanked them for their time. They introduced some new themes and initiatives from their respective departments. This presentation is the first of a series from CSUSA's Talent Acquisition and HR Departments.
- The board was also presented with a turnover report, as requested at the last meeting. The board discussed these numbers.
- Taylor Brown updated the board on different partnerships that will support the plan to retain teachers in their schools. Some of these initiatives include: presence at hiring fairs at universities, involvement with larger teacher programs, and increased school partnerships with local universities, such as Six Mile's growing partnership with FGCU. An expanded retention plan will be presented at a future meeting.

Approval of ESOL/Out of Field Waivers

- The board was presented with the ESOL/Out of Field Waivers for all schools governed by Southwest Charter Foundation. (See attachment)
- The board reviewed and discussed the list of names and all requests for clarity were answered by the Principals and/or Regional Director.

MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to approve the list of ESOL/Out of Field Waivers, as presented (see attachment). Motion was approved unanimously.

IV. OLD BUSINESS

- There was no old business at this time.

V. FINANCIALS

- The board was presented with the FY15 Year-End Financials for the schools governed by Southwest Charter Foundation.
- The board discussed the presentation of the financials. Penny Walcott provided further insight.

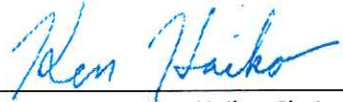
MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells to approve the FY15 Year-End Financials for Southwest Charter Foundation. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- Levi Williams, Board Attorney, advised the board members that fingerprinting is a critical part of their service. The board has tasked his office with working to streamline the process. He updated them on the complexity of each jurisdiction's individualized process, and further advised that legislative action is the only way to truly accomplish this. His office will continue to explore that option, but in the meantime, he advised the board members that they are required to be fingerprinted in each district they serve. An Action Plan will be established to help facilitate this process and a formal letter will be sent to the board members to support this objective. He encouraged those currently out of compliance to do their best to restore compliance.

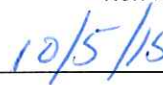
VII. ADJOURNMENT

MOTION: Motion was made by Tom Wheeler and seconded by Margaret Wells to adjourn the Southwest Charter Foundation September 18, 2015 board meeting. Motion was approved by unanimously.



Ken Haiko, Chairman

Date: _____



BONITA SPRINGS CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Melissa	Armitage	x			x
2	Roxanne	Balmas	x			x
3	Heather	Bolenis	x			x
4	Kevin	Burkwit	x			x
5	Shawna	Cretella			x	x
6	Keith	Cute	x			x
7	Alexis	Darrus	x			x
8	Frank	Frostino	x			x
9	Amy	Gainey	x			x
10	Leslie	Gerfin	x			x
11	Jessica	Grabowski	x			x
12	Kelly	Graham	x			x
13	Valerie	Halley-Moore			x	x
14	Ryan	Hennessy	x			x
15	Kimberlee	Houle	x			x
16	Robert	Ioli	x			x
17	Kirsten	Ives	x			x
18	Alison	Kearney			x	x
19	Samantha	Mangrum	x			x
20	Irene	Matthews	x			x
21	Debra	McCord	x			x
22	Cristi	Meredith	x			x
23	Mallory	Meyer	x			x
24	Jennifer	Moshier	x			x
25	Katelyn	Osborne	x			x
26	Christine	Ramage	x		x	x
27	Richard	Serapilio	x			x
28	Cynthia	Sokolowski	x			x
29	Hannah	Stearns	x			x
30	Ashley	Stresen-Reuter	x			x
31	Robert	Surroca	x			x
32	Audree	Torrez	x		x	x
33	Stephanie	Tubbs			x	x
34	Joanne	Walker	x			x
35	Bianca	Williams	x			x
36	Rachel	Witherow	x			x

CAPE CORAL CHARTER SCHOOL						
<u>ESOL AND OUT OF FIELD WAIVERS</u>						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Lorna	Holford	x			x
2	Constance	Rivera	x			x
3	Margaret	Charron				x
4	Danette	Serpe	x			x
5	Korlis	Hyatt	x			x
6	Maria	Arocha	x			x
7	Dolores	Vesluis		x		x
8	Danielle	Riggs	x			x
9	Samantha	Vergauwen	x			x
10	Kathryn	Zarrillo	x			x
11	Kimberly	Lewis	x			x

GATEWAY CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	TEACHERS' NAME		ESOL	Reading	Gifted	OOF WAIVER
	FIRST	LAST				
1	Enter First Name	Enter last Name	x	x		x
2	Ross	Horton	x			
3	Jennifer	Fluehr	x			
4	Lauren	Blair	x			
5	Laura	Eding	x			
6	Jessica	Andrews	x			
7	Teri	Chamberlain	x			
8	Jaime	Heers	x			
9	Cynthia	Currado	x			
10	Elizabeth	Salter	x			
11	Kortney	Dunn	x			
12	Lisa	Snodgrass	x			
13	Yamile	Garcia	x			
14	Maria	Barandiaran	x			
15	Melissa	Schwartz	x			
16	Rebecca	Goldfarb	x			
17	Lemos	Liliana	x			
18	Rambarran	Pryntishaye	x			x

GATEWAY INTERMEDIATE CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	TEACHERS' NAME		ESOL	Reading	Gifted	OOF WAIVER
	FIRST	LAST				
1	Enter First Name	Enter last Name	x	x		x
2	Antoinett	Addison-Fonseca	X			X
3	Jeff	Armsworth	X			
4	Kim	Augustin	X			
5	Cindy	Collins	X			
6	Wylie	Crisanti	X			
7	Clay	Farno	X			
8	Florentina	Fingar	X			X
9	Ryan	Frank	X			X
10	William	Hagan	X			X
11	Terence	Hill	X			
12	Keely	Holsinger	X			X
13	Barbara	Jones	X			
14	Jessica	Karpen	X			
15	Timothy	Kowalski	X			
16	Alexandria	Lopez	X			X
17	Jennifer	Marsico	X			
18	Mark	McKinney	X			
19	Mike	Miller	X			
20	Greg	Morgan	X			
21	Kelly	Moriarty	X			X
22	Mark	Mullins	X			
23	Eneida	Pellot	X			X
24	David	Pennington	X			X
25	Lindsey	Peterson	X			X
26	Teresa	Purdie	X			X
27	Richard	Wilson	X			X
28	Nicole	Rice	X			X
29	Amber	Rivera	X			
30	Mamie	Stimpson	X			
31	Lori	Szeliga	X			
32	Tina	Lewis	X			X
33	Abe	Vatenkencherry	X			X
34	Joseph	Whalen	X			X
35	Kevin	Wickwire	X			
36	Ruth	Williams	X			X
37	Allen	Woodard	X			X

GATEWAY CHARTER HIGH SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	<i>Enter First Name</i>	<i>Enter last Name</i>	x	x		x
2	Peter	Adeosun	X			
3	Julie	Bell				X
4	Lissie	Betances	X			X
5	Johnny	Brown	X			X
6	Patrick	Casey	X			X
7	Leeland	Clifford	X			X
8	Lenice	DeLuca	X			X
9	Christopher	Diaz	X			
10	Bonita	Etgeton	X			X
11	Jenny	Falcon	X			
12	Ryan	Finkelberg	X			
13	Kelly	Fitzgerald	X			X
14	Tiffany	Fox	X			X
15	Linda	Fultz	X			
16	Scott	Fultz	X			
17	Gary	Lewis	X			X
18	Santoso	Harijono	X			
19	John	Hoff	X			X
20	Elisardo	Madrid	X			
21	Denise	Mathey	X			X
22	Patrick	Moore	X			
23	Walid	Prince	X			X
24	Shannon	Riley	X			X
25	Nicole	Romano	X			X
26	Rick	Sebbo	X			
27	Frank	Shaffer	X			
28	Joseph	Skladany	X			
29	Wezinsky	Voltaire	X			
30	Michael	Yuschak	X			X

SMCA CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	TEACHERS' NAME		ESOL	Reading	Gifted	OOF WAIVER
	FIRST	LAST				
1	Lori	Dietz	X			x
2	Brenda	Baccilliere	X			X
3	Susan	Bagrationoff	X			X
4	Adrienne	Gribbin-Steward	X			X
5	Dawn	Hanich	X			X
6	Patricia	Linde	X			X
7	Theresa	Marcolini	X			X
8	Alexandra	Margolis	X			X
9	Alexandra	Newman	X			X
10	Jennette	Nowling	X			X
11	Kristen	O'Block	X			X
12	Sandra	Nichols	X			X
13	Demetria	Paul	X			X
14	Sarah	Rodgers	X			X
15	Melina	Santelli-Almonte	X			X
16	Jennifer	Southard	X			X
17	Amy	Wiggins	X			X
18	Kara	Wilkins	X			X
19	Carolyn	Williams	X			X (ESOL and 5th Grade has ESE certification)
20	Mary	Trujillo	X			X
21	Thomas	Faatz	X			X
22	Danielle	Urowsky	X			X
23	Pamela	Sherer	X			X
24	Glenda	Erickson	X			X
25	Alyssa	Kennedy	X			X
26	Leah	Fields	X			X
27	Nelson	Martinez				X (English-has certification in ESOL and World Language)
28	Richard	Peters			X	
29	Laura	Bowen			X	